

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
COUNTY OF CAMPBELL) MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting January 8, 2026 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Bissey
J. Fritz
D. Dooley

OTHERS PRESENT: J. Steele J. Starck
L. Quiroz
M. Hensley

ORAL COMMENTS

J. Stark updated the Board on the following:

Miscellaneous Services

- Big D sewer replacement record drawings will be finalized with service location from video inspection and storm drain inlet (by others). Permit closeout with county is still needed. WYDOT has accepted the plan for the proposed storm drain inlet and will complete the required permit forms.
- Iron Cross Water Line Extension – Constructed drawings have been started and the permit closeout with county is still needed.
- HWY 387 Sanitary Sewer Main Replacement – on hold
- RJ-9 Well Completion – The plans for conceptual design and specifications have been started. Will be working with the district to determine specs of the building along with how the controls and electrical will be handled.

2026 IMG Tank Rehabilitation

- The design on this project has started. We have been collecting existing information and have started conceptual design plans and specifications.

AC Waterline Replacement

- Design documents are being prepared for submittal to DEQ for the permit to construct.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by J. Fritz to approve the minutes of the Regular Meeting of December 11, 2025. Motion passed unanimously.

REPORTS

The Operating Summary (December), Bank Reconciliation & Income/Expense Report (November) and the Balance Sheet & Profit & Loss/ Budget Vs. Actual Report (November) were presented for the Board’s review. A motion was made by J. Fritz and seconded by D. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by J. Bissey and seconded by J. Fritz to approve the checks and warrants for December. Motion passed unanimously.

OPERATORS' REPORT

J. Steele gave the operators' report for the month citing the following specifics: Water and sewer samples were good for the month; Cleaned the cameras at both Load Outs; Ran new PVC conduit in the dichlorination building; Replaced the regulator in the Effluent chlorine building; Cleaned chlorine shutoff valves for booster pump; Repaired chlorine leak at the old tank and replaced chlorine lines; Hawkins delivered sodium bisulfite and took two regulators to rebuild; Started our yearly 24hr well testing; Installed a new nitrogen regulator at RJ-2; A few curtesy shut offs; Replaced two (2) freeze plates and two (2) measuring chambers; Two (2) final reads; Twelve (12) door knockers; Several locates.

UNFINISHED BUSINESS

Health Insurance

After a brief discussion, a motion was made by D. Dooley and seconded by J. Fritz to continue with Blue Cross/Blue Shield and revisit other possible policies in April 2026. Motion passed unanimously.

NEW BUSINESS

Approve Powder River Energy Fire Hydrant Acceptance Paperwork from DRM

After a brief discussion, a motion was made by J. Fritz and seconded by J. Bissey to approve the Powder River Energy Fire Hydrant Acceptance Paperwork from DRM. Motion passed unanimously.

Approve New Carpet for Office

After a brief review of the two (2) quotes we received for new office carpet, a motion was made by D. Dooley and seconded by J. Fritz to award McKinnon Flooring. Motion passed unanimously.

Approve Official Depositories for 2026

A motion was made by J. Bissey and seconded by D. Dooley to appoint Pinnacle Bank, Wyoming State Treasurer's Asset Reserve (WYO-STAR), and Chase Paymentech (Xpress Bill Pay) as the official depositories for the Wright Water & Sewer District for 2026. Motion passed unanimously.

Approve Official Newspaper for 2026

A motion was made by J. Fritz and seconded by D. Dooley to appoint the Gillette News Record as the official newspaper for the Wright Water & Sewer District for 2026. Motion passed unanimously.

Approve Identity Theft Prevention Program

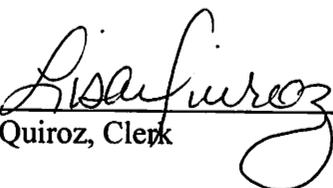
After reviewing the current Identity Theft Prevention Program and finding no need for changes to the existing policies and procedures, a motion was made by J. Fritz and seconded by J. Bissey to leave the program as is, apart from updating signatures. Motion passed unanimously.

ANNOUNCEMENTS

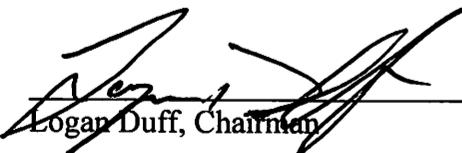
The next Regular Business Meeting will be held February 12, 2026 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Bissey and seconded by J. Fritz to adjourn. Motion passed unanimously. The meeting adjourned at 8:18 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman