

STATE OF WYOMING
COUNTY OF CAMPBELL

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WRIGHT WATER & SEWER DISTRICT
MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting August 14, 2025 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Bissey
J. Fritz
D. Dooley
K. Eisenbraun

OTHERS PRESENT: L. Strohschein
J. Steele
L. Quiroz
M. Hensley

J. Starck

ORAL COMMENTS

J. Stark updated the Board on the following:

Miscellaneous Services

- Tank Roof Replacement and Coating project – Possible completion of work next year.
- Sanitary Sewer Main Replacement – Currently on hold.
- Big D Sewer Replacement is pending due to video inspection. Record drawings have been drafted and closeout with the county is still needed. Planning to get an area inlet installed to address the drainage issue behind the building, and getting approval from WYDOT.
- Iron Cross Water Line Extension project – Permit to construct with the County has been approved.

AC Waterline Replacement

Design has not had any progression, and still needs final revisions before submitting for the permit to construct.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by K. Eisenbraun to approve the minutes of the Regular Meeting of July 10, 2025. Motion passed unanimously.

A motion was made by J. Bissey and seconded by K. Eisenbraun to approve the minutes of the Special Business Meeting of July 17, 2025. Motion passed unanimously.

REPORTS

The Operating Summary (July), Bank Reconciliation & Income/Expense Report (June) and the Balance Sheet & Profit & Loss/ Budget Vs. Actual Report (June) were presented for the Board’s review. A motion was made by K. Eisenbraun and seconded by D. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the checks and warrants for July. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water and sewer samples were good for the month; Hawkins delivered Sodium Bisulfite & Chlorine; Repaired chain link fence in front of the main office; Compiling information for our discharge permit for DEQ; Reviewed three (3) bids for RJ-9 Well Drilling; Jetted all sewer mains and assisted with all issues at hand to clear the main lines; Went to WARWS training conference; Parts ordered and installed on the RV Generator Electrical switchover; Resealed and added rings to one manhole off Hwy 387; Pulled the meters from Iron Cross; Customer concerned with a leak – we dug up the leak and replaced 6ft of copper tubing along with the curb stop; Located buried valves and exercised them; Ten lead and copper water samples were taken in for testing; Finished brush hogging for the year; Replaced two EMR's and repaired one meter; Installed 1 new meter pit; 6 Final Reads; Programmed 1 new MXU; 15 Door knockers; Multiple locates.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Board Vacancy

A motion was made by K. Eisenbraun and seconded by D. Dooley to appoint Jeff Fritz to fill the Secretary/ Treasurer position vacated by J. Dooley until the next regular election (May 2027). Motion passed unanimously.

At this time, newly appointed Secretary/ Treasurer, Jeff Fritz, was sworn into office by Clerk, L. Quiroz, until the next regular election as per Wyoming State Statutes.

Approve WYOWARN

After a brief discussion, a motion was made by D. Dooley and seconded by K. Eisenbraun to accept becoming members of the Wyoming Water and Wastewater Agency Response Network.

Powder River Energy Expansion

A motion was made by J. Bissey and seconded by D. Dooley to accept the proposed one fire hydrant and to continue using the existing water line to supply water to the Powder River Energy expansion project after hearing discussions that L. Strohschein had with Powder River Energy and Campbell County Fire Chief. Motion passed unanimously.

Award Bid for RJ-9 Well Drilling Project

Based upon the recommendation of Engineering Associates, a motion was made by D. Dooley and seconded by K. Eisenbraun to award the bid for the RJ-9 Well Drilling Project to Water System Drilling Inc. for the amount of \$758,445.00. Motion passed unanimously.

WWSD Water and Sewer Rates

A motion was made by K. Eisenbraun and seconded by D. Dooley to keep water and sewer rates as they are. Motion passed unanimously.

Wyoming Retirement Systems

After reviewing options for a Pension Plan, a motion was made by K. Eisenbraun and seconded by J. Bissey to table this item until next month.

Approve WYO-STAR Agreement to Participate Form

After a brief discussion of how WYO-STAR has changed the process of depositing monies in our account, a motion was made by K. Eisenbraun and seconded by D. Dooley for Director John Bissey and Director Don Dooley and Clerk, Lisa Quiroz to be authorized signatures to be able to perform deposits. Motion passed unanimously.

Approve WWSD Elan Credit Card Authorized Officer

After a brief discussion a motion was made by D. Dooley and seconded by K. Eisenbraun to name Director, John Bissey, as the Authorized Officer for the company credit card. Motion pass unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting will be held September 11, 2025, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by K. Eisenbraun and seconded by J. Bissey to adjourn. Motion passed unanimously. The meeting adjourned at 9:00 p.m.

Lisa Quiroz, Clerk

Logan Duff, Chairman