

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
COUNTY OF CAMPBELL) MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting February 13, 2025 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Bissey
S. Wilson
K. Eisenbraun

OTHERS PRESENT: L. Strohschein J. Starck
J. Steele
L. Quiroz
M. Hensley

ORAL COMMENTS

Plant Lift Station Wastewater Screening Unit Project

Record drawings have been provided for final review.

Miscellaneous Services

- Tank Roof Replacement and Coating project has been submitted for the Intended Use Plan for Clean Water State Revolving Fund (CWSRF).
- Sanitary Sewer Line Video project has been submitted for the Intended Use Plan for Clean Water State Revolving Fund (CWSRF).
- Big D Sewer Replacement – Record drawings and permit closeout with the county is still needed. Hot Iron has requested to do a video inspection in conjunction with 2025 sewer video planned by the district.
- Sand Separators – No update.

AC Waterline Replacement

The design has been underway, and are now planning to submit a preliminary set of drawings later this month.

RJ-9 Well Drilling

On hold until authorization by the board to move forward with bidding.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by S. Wilson to approve the minutes of the Regular Meeting of January 9, 2025. Motion passed unanimously.

REPORTS

The Operating Summary (January), Bank Reconciliation & Income/Expense Report (December) and the Balance Sheet & Profit & Loss/ Budget Vs. Actual Report (December) were presented for the Board's review. A motion was made by S. Wilson and seconded by J. Bissey to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the checks and warrants for January. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water and sewer samples were good for the month; Installed a portable heater in the de-chlorination building; Finished all well tests along with annual gallons pumped and have been sent to SEO; Helped multiple customers with frozen pipes due to weather; Tank access sensor on old tank failed and will be replaced in the spring; Used the backhoe on Brittney Lane to discard of ice buildup; Installed new injector tube at new tank; Installed new battery at RV Lift Station; Replaced Corrals meter backflow that broke; Changed oil in both lift station cases; Hawkins delivered sodium bisulfite & chlorine; Installed new sight glasses on pumps at RV Lift Station; Fixed water main breaks on Sandcreek Circle and Charcoal Court; Sundance Extinguisher completed our fire hydrant inspections; Cleaned out Screening Unit that's been jammed with frozen rags; Replaced one MXU; Replaced one EMR; Three final reads; Replaced one freeze-plate; Sixteen door knockers; Multiple locates; Three temporary shut offs due to leaks; One shut-off.

UNFINISHED BUSINESS

RJ-9 Well Drilling

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve starting the bidding process only for the drilling of RJ-9 Well. Motion passed unanimously.

NEW BUSINESS

1" Tap Fees


A motion was made by K. Eisenbraun and seconded by S. Wilson approving the increase of the 1" water tap and meter fee from \$2,355.00 to \$3,355.00 for the expense of the meter pit installation on all new construction. Motion passed unanimously.

ANNOUNCEMENTS


The next Regular Business Meeting will be held March 13, 2025, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Bissey and seconded by K. Eisenbraun to adjourn. Motion passed unanimously. The meeting adjourned at 8:36 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman