

**STATE OF WYOMING** )  
 ) ss. **WRIGHT WATER & SEWER DISTRICT**  
**COUNTY OF CAMPBELL** ) **MINUTES**

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting July 11, 2024 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

**DIRECTORS:** L. Duff  
J. Bissey  
K. Eisenbraun  
S. Wilson

**OTHERS PRESENT:** L. Strohschein J. Starck  
L. Quiroz  
M. Hensley

**ORAL COMMENTS**

Plant Lift Station Wastewater Screening Unit Project

Final survey has been completed. Record drawings and operation and maintenance manual will now be prepared by HDR.

Miscellaneous Services

Maps have been prepared for the sewer line video and contacted Paintbrush Services with potential start date.

AC Waterline Replacement

The SRF (State Revolving Fund) funding dates and deadlines were discussed and a more detailed update will be made available at upcoming board meetings.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the minutes of the Regular Business Meeting of June 13, 2024. Motion passed unanimously.

**REPORTS**

The Operating Summary (June) was presented for the Board's review. A motion was made by S. Wilson and seconded by K. Eisenbraun to accept the report as presented. Motion passed unanimously. The Bank Reconciliation & Income/Expense Report and the Balance Sheet & Profit & Loss/ Budget Vs. Actual Report will be completed and presented after June's interest is posted to the WYO-STAR account.

**CHECKS AND WARRANTS**

A motion was made by J. Bissey and seconded by S. Wilson to approve the checks and warrants for May. Motion passed unanimously.

**OPERATORS' REPORT**

L. Strohschein gave the operators' report for the month citing the following specifics:  
Water/Sewer samples tested good for the month: Sewer lines from pond to Dollar Tree were jetted and found debris in the lines and will need to camera line; Mowed and trimmed all areas for upcoming Wright Days; Greased and painted all fire hydrants and exercised curb stops and valves; Maintenance work was completed on Vac truck; MSDS sheets and emergency response plan were updated; Auction was completed and all items sold; DEQ Audit performed and awaiting results; Ten lead and copper water samples were taken in for testing; Mowing around sewer ponds were completed; Fifteen valve boxes were cleaned out with Vac truck; Assisted homeowner with low water pressure; Researching possible capacitors for the wells to increase the power factor; The pump for RJ-7 is ready and replacement should happen within the next two weeks; One curb stop box was cleaned; One new water tap fee installed; Two curb stops repaired; Two new MXU's installed; One new meter top; Multiple locates; 17 door-knockers; Three final reads and two shut-offs;

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Mailed Paper Bills vs. Paperless Bills Expense

After a brief discussion, a motion was made by S. Wilson and seconded by K. Eisenbraun to continue with paper bills. No changes to billing at this time. Motion passed unanimously.

Public Officer Training Course Extension

After a brief discussion, a motion was made by K. Eisenbraun and seconded by J. Bissey to extend the deadline for board member, J. Dooley, to obtain his Public Officer Training Course Certificate until July 26, 2024. Motion passed unanimously.

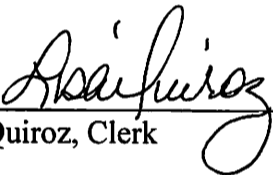
**ANNOUNCEMENTS**

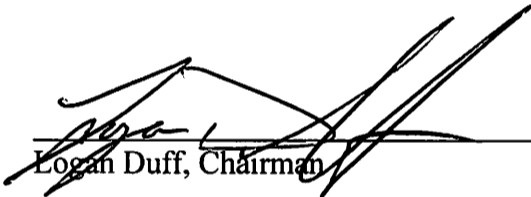
The Public Hearing/ Final Budget Approval Meeting will be July 16, 2024, at 7:30 p.m. at the District Office.

The next Regular Business Meeting will be held August 8, 2024, at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by J. Bissey and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:20 p.m.

  
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Lisa Quiroz, Clerk

  
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Logan Duff, Chairman