

STATE OF WYOMING)
) ss.
COUNTY OF CAMPBELL)

WRIGHT WATER & SEWER DISTRICT
MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting April 11, 2024 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Dooley
J. Bissey
S. Wilson

OTHERS PRESENT: L. Strohschein J. Starck
J. Steele
L. Quiroz
M. Hensley

ORAL COMMENTS

Plant Lift Station Wastewater Screening Unit A manufacturer representative was onsite for startup. There was an issue with the level sensor that needs to be corrected. Consideration of Substantial Completion (pending replacement of the level sensor). Anticipated Construction Schedule is Screening unit startup April 11-12 and Final Completion mid to late April. Miscellaneous Services: GIS has been updated with the available elevation information to all sanitary sewer manholes. Recent projects are being added to the system as well. Information is being collected for the potential AC waterline replacement project.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of March 14, 2024. Motion passed unanimously.

REPORTS

The Operating Summary (March) was presented for the Board's review. A motion was made by S. Wilson and seconded by J. Bissey to accept the report as presented. Motion passed unanimously. The Bank Reconciliation & Income/Expense Report and the Balance Sheet & Profit & Loss/ Budget Vs. Actual Report will be completed and presented after March's interest is posted to the WYO-STAR account.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Bissey to approve the checks and warrants for March. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics:

Water/Sewer samples tested good for the month; Installed a rubber gasket for RJ-3 well head; Nitrite/Nitrate samples were delivered to Gillette for test results to be sent to EPA; A well head vent for RJ-5 has been ordered; Consumer Confidence Report was completed and will be sending to EPA; RJ-7 and RJ-8 well heads were barricaded per Sanitary Survey request. Materials for the vent on the new tank have been ordered and should be completed by the end of the month; Vac truck cleaned the overflow drain pan at the new tank: This month was a 5-sample month for the sewer: Generator at RJ-7 was exercised; Power was reset due to the plant level control faulted causing communication problems; Built a trash can receptacle for the Plant Lift Station Screening Unit. The Unit was started only to find the level control sensor was bad and startup was delayed due to waiting on new part; Installed one new water and sewer tap and one new meter curb box and rod; Turned water on at three locations; One meter wire replaced; New temperature sensor installed in de-chlorination building; Installed one new register; 13 door-knockers and multiple locates.

UNFINISHED BUSINESS

2024 Dodge Ram Pickup

The District purchased a 2024 Dodge Ram Pickup as advertised

NEW BUSINESS

Plant Lift Station Wastewater Screening Unit Substantial Completion and Notice of Retainage Release

After a brief discussion of the Plant Lift Station Screening Unit, the Board decided to table the Substantial Completion and Notice of Retainage Release until the May meeting due to waiting on the new sensor to be installed. No additional action was taken.

2024/2025 Budget Worksheets


The March 2024/2025 Budget Worksheet was reviewed. This item of business was tabled with no additional action being taken.

ANNOUNCEMENTS

The next Regular Business Meeting will be held May 9, 2024, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Bissey and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:36 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman