

STATE OF WYOMING)
) ss.
COUNTY OF CAMPBELL)

WRIGHT WATER & SEWER DISTRICT
MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting February 8, 2024 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Bissey
K. Eisenbraun

OTHERS PRESENT: L. Strohschein J. Starck
J. Steele R. Gemar
L. Quiroz
M. Hensley

ORAL COMMENTS

R. Gemar gave a brief overview of the 2022/2023 Financial Statements/Audit as compiled by Bennett, Weber & Hermstad, LLP.

Plant Lift Station Wastewater Screening

The Wastewater Screening Project unit delivery has been delivered and is expected to be installed within the next couple of weeks. Anticipated construction schedule is February 2024 with screening unit installation and startup. Collected information from the past projects will be added into the GIS database. Project updates to the Drinking Water State Revolving Fund and Clean Water State Revolving Fund Intended Use Plan will help with current and future funding opportunities.

Public Officer Training Course

Discussion of required certification deadline on July 1, 2024.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by K. Eisenbraun to approve the minutes of the Regular Business Meeting of January 11, 2024. Motion passed unanimously.

REPORTS

The Operating Summary (January), Bank Reconciliation & Income/Expense Report (January), Balance Sheet & Profit & Loss/ Budget Vs. Actual Report (January) were presented for the Board's review. A motion was made by K. Eisenbraun and seconded by J. Bissey to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the checks and warrants for December. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water/Sewer samples tested good for the month; Due to overload four of the blowers and mixers were taken off line during the colder months; An additional heater was installed for the SCADA control panel at the old tank; Well Test completed for RJ-3, RJ-4 and RJ-6; 2013 Truck had clutch for a/c compressor and alternator replaced; Replaced batteries in the Vac Truck; Haycreek Lift Station sewer sensor was calibrated; Chlorine and sodium bisulfate was delivered; Anticipated parts were delivered and work was done on the fiber control module on the Plant Lift Station Wastewater Screening Unit; RJ-8 was not shutting down, found and repaired stuck air valve; Discussed meter tap fees with potential customer; New parts were installed on local fire hydrant that was hit and damaged. Parts were paid for by individual involved; Vac Truck was used to clean tree limbs in a manhole on Highridge Circle; January reports were submitted to DEQ; Ceiling lights were replaced in the district office; Replaced five freeze plates, one measuring chamber, two meter tops, two shut-offs, eight no-reads on billing day, 17 door-knockers and six locates.

UNFINISHED BUSINESS

Discuss Bid for 2024 Ford Truck

Continued discussion on a 2024 Ford Truck for the District. No additional action was taken.

NEW BUSINESS

Approve Collins Communication Lease Renewal

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the renewal of the lease agreement with Collins Communications, Inc. Motion passed unanimously.

Approve 2022/2023 Financial Statements/ Audit

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the 2022/2023 Financial Statements as prepared by Bennet, Weber & Hermstad, LLP. Motion passed unanimously.

ANNOUNCEMENTS

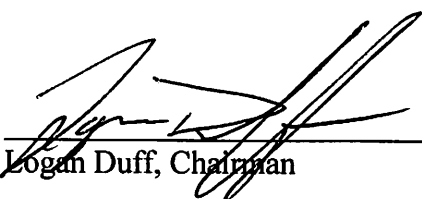
The next Regular Business Meeting will be held March 14, 2024 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Bissey and seconded by K. Eisenbraun to adjourn. Motion passed unanimously. The meeting adjourned at 8:29 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman