

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
COUNTY OF CAMPBELL) MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting November 9, 2023 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Bissey
K. Eisenbraun
S. Wilson

OTHERS PRESENT: L. Strohschein J. Starck
L. Quiroz
M. Hensley

ORAL COMMENTS

Plant Lift Station Wastewater Screening

The Wastewater Screening Project will mostly be on hold until screening unit arrives in February-March 2024. Electrical installations may take place during winter months. Change Order No. 3 – Contract Time extension for screening unit lead time and delivery. Anticipated completion is Late Winter2023/Spring 2024.

RJ-9 Well Drilling

RJ-9 Well Drilling will be on hold until further notice.

Miscellaneous Services

Design Standards and Ordinances-no update.

The ArcGIS existing data has been imported, maps configured and user accounts setup. System will be available for use this month. Additional information not captured in current GIS will also be imported.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by K. Eisenbraun and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of October 12, 2023. Motion passed unanimously.

REPORTS

The Operating Summary (October), Bank Reconciliation & Income/ Expense Report (September), Balance Sheet & Profit & Loss/Budget vs. Actual Report (September) were presented for the Board's review. A motion was made by S. Wilson and seconded by K. Eisenbraun to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by K. Eisenbraun and seconded by S. Wilson to approve the checks and warrants for October. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water/Sewer samples tested good for the month; Yearly maintenance service was performed on Vac Truck; Four-year maintenance service on backhoe, replacing batteries and hydraulic site glass; Winterized all heavy equipment; Drainage work completed around Effluent building; Removed all of Pond 1 mechanical components in the wet well to control all excess debris; Installed new level sensor at Hay Creek Lift Station; Ordered Fiberglass building for the meter & backflow screening unit; Sodium Bisulfite and Chlorine were delivered; FOG/Nitrate testing completed; J.Steele obtained licensing hours by attending a conference in Casper; Concern of manhole location for the new commercial build was discussed with the current contractor; During monthly meter reads a dozen 1 ½ - 2 ' size meters are not reading due to 10-year warranty and are needing replaced; 15 Door knockers, 2 new meter tops, 1 new measuring chamber, 1 new MXU, 4 final reads, 1 shut off and multiple locates.

UNFINISHED BUSINESS

NEW BUSINESS

Plant Lift Station Wastewater Screening Project

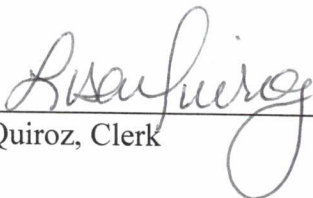
A motion was made by S. Wilson and seconded by K. Eisenbraun to approve Change Order No. 3 - Hot Iron - Plant Lift Station Wastewater Screening Project. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting will be held December 14, 2023, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Wilson and seconded by K. Eisenbraun to adjourn. Motion passed unanimously. The meeting adjourned at 7:55 p.m.



Lisa Quiroz, Clerk



John Bissey, Treasurer