

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
COUNTY OF CAMPBELL) MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting September 14, 2023 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Dooley
J. Bissey
K. Eisenbraun
S. Wilson

OTHERS PRESENT: L. Strohschein J. Starck
L. Quiroz
M. Hensley

ORAL COMMENTS

Plant Lift Station Wastewater Screening

Shop drawings and submittals for the screening unit were approved. The contractor has completed most of the underground piping, precast structures, conduit, and aggregate base placement. Change Order No. 1 - Road replacement and drainage improvements was discussed; A grant draft request has been prepared that includes all of the design cost and construction costs to date. Anticipated completion is December 2023.

RJ-9 Well Drilling

After reviewing the comments from DEQ concerning RJ-9 Well Drilling, all comments have been addressed accordingly. Anticipated Drilling Schedule will be in 2024.

Miscellaneous Services

Online configuration is continuing with ArcGIS Organization to import data and information not captured in current GIS.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by K. Eisenbraun and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of August 10, 2023. Motion passed unanimously.

REPORTS

The Operating Summary (August), Bank Reconciliation & Income/Expense Report (July & August), Balance Sheet & Profit & Loss/Budget vs. Actual Report (July & August) were presented for the Board's review. A motion was made by J. Bissey and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by K. Eisenbraun to approve the checks and warrants for August. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water/Sewer samples tested good for the month; Jetted manholes at fishing pond; Brush Hog behind office; Jetted line by Town Hall; Fixed vent screen on top of new tank; Replaced freeze plate and turn on at residency; Locate water, gas, phone lines for Headworks Project; Pulled influent/effluent mixer and replaced shaft-housing due to debris; New Assistant Clerk hire date August 14; Hydro excavated curb stop at residency to verify not leaking; Hydro excavated gravity sewer and force; DEQ requested calibration report and audit results came back positive; Cleaned RJ-8 pilot valve; Curb stop top replaced at residency; Met with contractor for new construction in town about taps and concern with access to manholes; All Summer hires have completed their duties; Repaired hatch on wet well at Plant Lift Station; Waiting on parts for 2 meters; Jetted sewer lines due to blockage; SEO studied water usage for past 10 years – passed; Lift cylinder replaced on Vac truck due to recall; 2 turn offs; 1 turn on; 18 Door knockers, 3 final reads, and multiple locates; Finished window in Effluent Chlorine buildings.

UNFINISHED BUSINESS

There was no Unfinished Business

NEW BUSINESS

Plant Lift Station Wastewater Screening Project

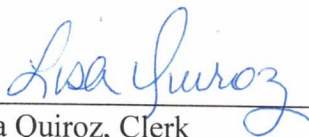
A motion was made by J. Dooley and seconded by J. Bissey to approve the Change Order No. 1 for the Plant Lift Station Wastewater Screening Project. Motion passed unanimously.

ANNOUNCEMENTS

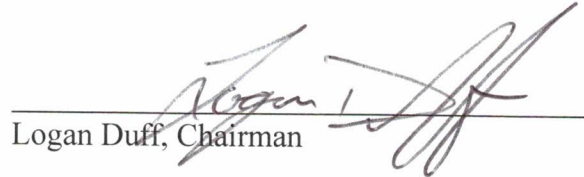
The next Regular Business Meeting will be held October 12, 2023, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 7:52 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman