

STATE OF WYOMING  
COUNTY OF CAMPBELL

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WRIGHT WATER & SEWER DISTRICT  
MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting August 10, 2023 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff

K. Eisenbraun

S. Wilson

OTHERS PRESENT: L. Strohschein J. Starck

J. Steele

L. Quiroz

**ORAL COMMENTS**

Plant Lift Station Wastewater Screening

Revisions for the Plant Lift Station Wastewater Screening have been received and reviewed. Work Change Directive No. 1 was discussed for change in the contract and anticipated construction completion is December 2023.

RJ-9 Well Drilling

Continuing to review the DEQ comments and working with subconsultant to address those comments. Anticipated Drilling Schedule will be in 2024.

Miscellaneous Services

RJ-2 Pumphouse permit was received from DEQ; Design standards and ordinances are being drafted for the development within Wright to include pre-construction, construction, and acceptance; Online configuration has begun with ArcGIS Organization to import data. Cost will include licenses, access for mobile devices and computer desktop.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by S. Wilson and seconded by K. Eisenbraun to approve the minutes of the Special Business Meeting of July 13, 2023. Motion passed unanimously.

A motion was made by S. Wilson and seconded by K. Eisenbraun to approve the minutes of the Regular Business Meeting of July 13, 2023. Motion passed unanimously.

**REPORTS**

The Operating Summary (July), Bank Reconciliation Report (June), Income/Expense Report (June), Balance Sheet (June), and Profit & Loss/Budget vs. Actual Report (June) were presented for the Board's review. A motion was made by K. Eisenbraun and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by S. Wilson and seconded by K. Eisenbraun to approve the checks and warrants for July. Motion passed unanimously.

**OPERATORS' REPORT**

L. Strohschein gave the operators' report for the month citing the following specifics:

Water/Sewer samples tested good for the month; Rechecked manholes and valves after chip sealing within the Town was completed; Cleaned Britney Loadout and installed vent on RJ-2; Effluent and RJ-8 pilot valve were cleaned; Three portable meters have been issued for customer use; Meter was synced at RJ-2; After two water samples RJ-2 is online; Finished with cleanup and sprayed weeds at well sites; Continuing to work on Lead and Copper Inventory for the EPA; Cleaned and repainted pumps in the Plant and RV Lift Stations; Chlorine and sodium bisulfate were delivered; Sent five samples to be tested for the Effluent; Received results for Lead and Copper water tests with one retest request; 6 final reads, and multiple locates; Raised curb stops and valves with Hydro-Vac Truck South of Town; Repairs were completed to Bittany Loadout; Cleaned Plant Wet Well with the Hydro-Vac

Truck and debris was hauled to Gillette; Generator at the South Water Tank faulted and both batteries were replaced; Due to rags and debris in sewer ponds the level control structures were high. A pump was rented and the Vac Truck was used. Debris was hauled to Gillette; Voltage on RJ-2 was confirmed; Cleaned and winterized equipment used for summer maintenance; Additional window was constructed in Effluent Building.

#### **UNFINISHED BUSINESS**

There was no Unfinished Business

#### **NEW BUSINESS**

##### Plant Lift Station Wastewater Screening

A motion was made by S. Wilson and seconded by K. Eisenbraun to approve the Work Change Directive No. 1 for the Plant Lift Station Wastewater Screening Project. Motion passed unanimously.

##### State of Wyoming Public Officer Training

A brief discussion was held concerning the State of Wyoming Department of Audit Public Officer Training requirements and available courses. No additional action was taken.

##### Blue Cross Blue Shield Premium Increase

After a brief discussion concerning the Blue Cross Blue Shield Premium Increase a motion was made by K. Eisenbraun and seconded by S. Wilson to continue with the current Insurance Plan and premium. Motion passed unanimously.

##### Review Water and Sewer Rates

After a discussion of current income and expense of water and sewer services a motion was made by S. Wilson and seconded by K. Eisenbraun to increase the additional surcharges of sewer to \$4.00 per 1000/gallons and water to \$3.50 per 1000/gallons. Motion passed unanimously.

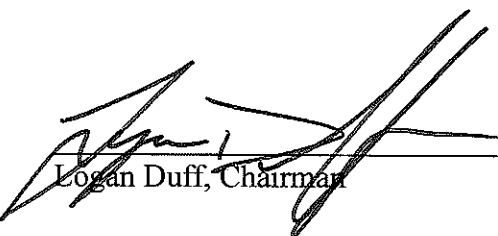
#### **ANNOUNCEMENTS**

The next Regular Business Meeting will be held September 14, 2023, at 7:30 p.m. at the District Office.

#### **ADJOURNMENT**

With no further business to discuss, a motion was made by K. Eisenbraun and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:45 p.m.

  
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Lisa Quiroz, Clerk

  
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Logan Duff, Chairman