

STATE OF WYOMING
COUNTY OF CAMPBELL

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WRIGHT WATER & SEWER DISTRICT
MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting April 13, 2023 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Dooley
J. Bissey

OTHERS PRESENT: L. Strohschein J. Candelario
J. Steele T. Candelario
J. Starck

ORAL COMMENTS

HDR presented the preliminary design report for the RJ-9 Well Drilling. The Office of State Lands and Investment issued notice that an additional funding was made available through the ARPA Water and Sewer grant funding. The project for the Plant Lift Station Wastewater Screening was requested to be considered for funding. HDR has been working to get Hot Iron contract documents in place including the agreement, bonds, insurance, and the retainage joint account agreement. HDR is preparing plans, design report and specifications for the DEQ report for RJ-2 Pumphouse. Surveying for GIS updates of undeveloped subdivisions will be done in the Spring to document water and sewer service locations. HDR will coordinate with EOG as directed for DEQ permitting in regards to EOG housing.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of March 9, 2023. Motion passed unanimously.

REPORTS

The Operating Summary (March), Bank Reconciliation Report (February), Income/Expense Report (February), Balance Sheet (February), and Profit & Loss/Budget vs. Actual Report (February) were presented for the Board's review. A motion was made by J. Bissey and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by J. Dooley and seconded by J. Bissey to approve the checks and warrants for February. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water/Sewer samples good for the month; Met with EOG on purposed water line taps for the yard; Cleaned pilot valve on RJ-8; Installed an additional coolant heater at the RV Lift Station; Checked sewer manholes for blockage around town; Replaced a freeze plate on Cody Street, Cowboy Way and Willow Creek; Hydrovac trenches behind the Plant Lift Station for fiber install and helped Rasmussen with conduit install; Maintenance on Vac truck; Consumer confidence report has been sent to the EPA and distributed accordingly; Worked on Backflow reports; Hauled debris to Gillette; Snow removal; L. Quiroz attended training in Casper for WAMCAT; L. Strohschein Attended SLIB meeting in Cheyenne; Five locates; Twenty-One door knockers; Four final reads; Three turn-ons

UNFINISHED BUSINESS

2023/2024 Budget Worksheets

A motion was made by J. Dooley and seconded by J. Bissey to table this item with no additional action being taken.

NEW BUSINESS

Agreement with HDR Engineering for Plant Lift Station Wastewater Screening

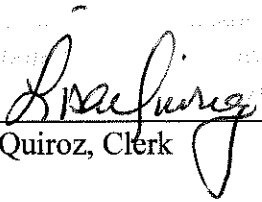
A motion was made by J. Dooley and seconded by J. Bissey to approve the Construction Administration Agreement.

ANNOUNCEMENTS

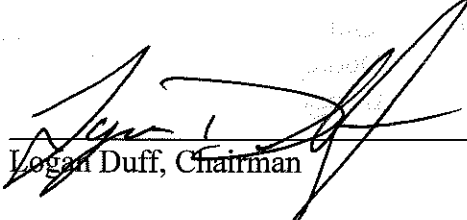
The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held May 11, 2023 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by J. Bissey to adjourn. Motion passed unanimously. The meeting adjourned at 8:44 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman