

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting March 9, 2023 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff  
J. Dooley  
J. Bissey  
S. Wilson

OTHERS PRESENT: L. Strohschein J. Stark  
J. Steele T. Candelario  
L. Quiroz J. Candelario

**ORAL COMMENTS**

A customer of WWSD made an appeal to the Board of Directors to waive the sewer charges on her bill due to a broken pipe which caused flooding at their residence. This item was added to New Business.

HDR had an opening bid held on March 8, 2023 for the Plant Lift Wastewater Screening. There will be a construction administration agreement at the April Board meeting for consideration. The level of inspection effort required is to be discussed. Contract time has been structured for the PLWS Project. Information has been collected on the existing well and HDR has started work on the preliminary report for drilling. Plans are being prepared for the RJ-2 Pumphouse. The design report and specifications for DEQ is ongoing. Surveying of the undeveloped subdivision will be done in Spring to document water and sewer service locations. HDR will be coordinating with EOG as directed from DEQ permitting about EOG housing.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by J. Bissey and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of February 9, 2023. Motion passed unanimously.

**REPORTS**

The Operating Summary (February), Bank Reconciliation Report (January), Income/Expense Report (January), Balance Sheet (January), and Profit & Loss/Budget vs. Actual Report (January) were presented for the Board's review. A motion was made by S. Wilson and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by J. Dooley and seconded by J. Bissey to approve the checks and warrants for February. Motion passed unanimously.

**OPERATORS' REPORT**

L. Strohschein gave the operators' report for the month citing the following specifics: Water/Sewer good for the month; Maintenance was done on the 2011 Ford and the Vac Truck; Had an online class about Lead and Copper inventory; Snow removal and Fire hydrants through town; Sent off VOC, SOC and Rads for the first quarter; Tested all fire extinguishers; Installed new meter for customer on Yellowstone; Bid opening meeting with HDR for the Plant Lift Wastewater Screening Project; Changed out coolant pump at RV Lift Station; Maintenance on RJ-6, RJ-7, and RJ-8 wells; Broke blockage at library with the Vac truck; Had an online meeting with HDR and Geologist to discuss RJ-9 well; Verified eleven meter reads for billing; Met with EOG to discuss water service and taps on the property; Three shut-offs; Eighteen door knockers; Two final reads; Two turn-ons

**UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

### Bid Award for Plant Lift Station Wastewater Screening

Based upon recommendations of HDR Engineering, a motion was made by J. Dooley and seconded by J. Bissey to award the bid for the Plant Lift Station Wastewater Screening to Hot Iron for the amount of \$642,869.51. Motion passed unanimously.

### Appoint WY Rural Water Voting Delegate

A motion was made by J. Dooley and seconded by J. Bissey to appoint L. Strohschein as the District's voting delegate at the annual Wyoming Association of Rural Water Systems meeting to be held in April. Motion passed unanimously.

### 2023/2024 Budget Worksheets

A motion was made by J. Dooley and seconded by S. Wilson to table this item with no additional action being taken.

### Summer Hires

A motion was made by J. Bissey and seconded by J. Dooley to hire two (2) people for the summer. Motion passed unanimously.

### Waiving Sewer Charges


After careful consideration a motion was made by J. Dooley and seconded by S. Wilson to deny the request of the customer to waive sewer charges, after concluding that the water did go through the sewer system and was treated. Motion passed unanimously.


## **ANNOUNCEMENTS**

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held April 13, 2023 at 7:30 p.m. at the District Office.

## **ADJOURNMENT**

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:18 p.m.

  
Lisa Quiroz, Clerk  
Tiffany Candelario, Asst Clerk

  
Logan Duff, Chairman