

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting February 9, 2023 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff  
J. Bissey  
S. Grose

OTHERS PRESENT: L. Strohschein J. Stark  
J. Steele  
L. Quiroz

**ORAL COMMENTS**

R. Gemar gave a brief overview of the 2021/2022 Financial Statements/Audit as compiled by Bennett, Weber & Hermstad, LLP.

HDR will close out the DEQ permit, and are in process of completing forms with the SEO for abandoning the existing lagoon cells. Have scheduled for final bidding documents in regards to the Plant Lift Station Wastewater Screening. HDR has been collecting information on the existing wells and have a contract in place with the subconsultant for the RJ-9 Well Drilling. The plans are being prepared along with the engineer design report for permitting of the building replacement for the RJ-2 Pumphouse. Drafts of updated design standards to build on the checklist, material standards and detail drawings for Design Standards and Ordinances have been started. Mapping in some underdeveloped subdivisions needs to be completed for GIS updates.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by J. Bissey and seconded by S. Grose to approve the minutes of the Regular Business Meeting of January 12, 2023. Motion passed unanimously.

**REPORTS**

The Operating Summary (January), Bank Reconciliation Report (December), Income/Expense Report (December), Balance Sheet (December), and Profit & Loss/Budget vs. Actual Report (December) were presented for the Board's review. A motion was made by J. Bissey and seconded by S. Grose to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by J. Bissey and seconded by S. Grose to approve the checks and warrants for January. Motion passed unanimously.

**OPERATORS' REPORT**

L. Strohschein gave the operators' report for the past two months citing the following specifics: Water/Sewer samples passed; Worked on a readiness application for the town; Finished RJ-3, RJ-7, and RJ-4 well tests; Consumer confidence application was submitted to Energy Lab; Installed a fire hydrant marker on Rampart; Replaced a freezer plate on Cattle Drive and Duffy Road; Sampled for VOC, SOC and Rads for the first quarter; Maintenance was done on the Plant and RV lift stations; Relocated and repaired the dechlorination pump in the Effluent building; Cleaned the Plant Lift Station with vac truck and hauled it to Gillette; Met with the Forest Service about taps by the Fire Station; Cleaned pump two at the plant lift station and inspected suction flap; Cleaned measuring chamber on meter at Yellowstone; Reviewed SEO paperwork about closing out the old cells one and two; Replaced new gate valve on the air relief at RJ-5; Assisted Haycreek homeowner with replacing meter ends and backflow device; Two shut-offs; Twelve door knockers; Five final reads; One turn-on

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Approve 2021/2022 Financial Statements/Audit

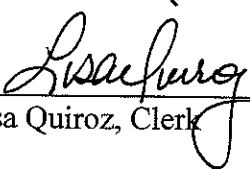
A motion was made by J. Bissey and seconded by S. Grose to approve the 2021/2022 Financial Statements as prepared by Bennet, Weber & Hermstad, LLP. Motion passed unanimously.

**ANNOUNCEMENTS**

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held March 9, 2023 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by J. Bissey and seconded by S. Grose to adjourn. Motion passed unanimously. The meeting adjourned at 8:12 p.m.



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Lisa Quiroz, Clerk



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Logan Duff, Chairman