

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting November 10, 2022 at 7:31 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff  
J. Dooley  
S. Wilson  
J. Bissey  
S. Grose

OTHERS PRESENT: L. Strohschein J. Stark  
J. Steele  
L. Quiroz  
T. Candelario  
J. Candelario

**ORAL COMMENTS**

Final completion was reached on October 6, 2022, on the 2020 Wastewater Lagoon Improvements Construction. Final Change Orders and final Contractor’s Application have been prepared to close out the project. The DEQ permit for the Plant Lift Station project has been issued. Beginning stages with the groundwater subconsultant for the RJ-9 Well drilling have started. Have started Permitting Plans and design to submit for the RJ-2 Pumphouse.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by J. Bissey and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of October 13, 2022. Motion passed unanimously.

**REPORTS**

The Operating Summary (October), Bank Reconciliation Report (September), Income/Expense Report (September), Balance Sheet (September), and Profit & Loss/Budget vs. Actual Report (September) were presented for the Board’s review. A motion was made by S. Grose and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by S. Wilson and seconded by S. Grose to approve the checks and warrants. Motion passed unanimously.

**OPERATORS’ REPORT**

L. Strohschein gave the operators’ report for the past month citing the following specifics: Water/Sewer samples were good for the month; Repaired the generator on the ’99 Ford; Assisted with a water leak in the Trailer Park; Raised the curb-stop with the Vac Truck on Chad Rd; Changed oil in the 2013 Ford; New meter installation on Chad Road; Received permit from DEQ for Headworks Project; Pulled fire hydrant meter; Took E coli Samples into town; Tested and sealed Brittney and Hicks loadouts; Changed chlorine cylinders in both tanks; Four shut-offs; All Employees received CPR and First Aid Training; Sampled for Nitrites/Nitrates; Maintenance on RJ-8; Fourteen door knockers; Posted no smoking signs at the loadouts; Seven locates; Four final reads for the month; Met with Collins Communications about access to install a new pad for the town; Installed snowblade on the ’99 Ford; Meter set and power hooked up inside RJ-2; Installed fire hydrant by RJ-9 Well; Sent monthly well usage and PSI reports to SEO; Reset RJ-8 due to PLC being tripped; Finished Octobers report for Discharge; Vac Truck was used for electrical install at RJ-2;

**UNFINISHED BUSINESS**

Christmas Dinner

Discussion was tabled with no additional action being taken.

**NEW BUSINESS**

HDR – Change Order #4

A motion was made by J. Dooley and seconded by J. Bissey to proceed with the changes pertaining to the Sludge Land Application and Lagoon Reclamation. Motion passed unanimously.

HDR – Change Order #5

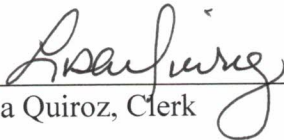
A motion was made by S. Grose and seconded by S. Wilson to proceed with adjustments to bid quantities in order to match actual installed quantities. Motion passed unanimously.

**ANNOUNCEMENTS**

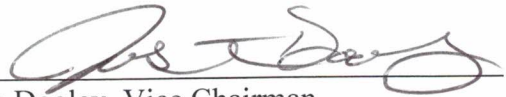
The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held December 8, 2022 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by S. Grose and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:05 p.m.



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Lisa Quiroz, Clerk



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Justin Dooley, Vice Chairman