

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
COUNTY OF CAMPBELL) MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting July 14, 2022 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
S. Wilson
J. Bissey

OTHERS PRESENT: L. Strohschein
T. Candelario
L. Quiroz

J. Steele
J. Stark

ORAL COMMENTS

J. Stark updated the Board on the 2020 Wastewater Lagoon Improvements Schedule. Met with Earth Work Solutions to discuss landowner coordination for sludge removal. Plan to start sludge removal in late July or August. Getting estimates for reseeded the area. Design and permitting will be required to abandon the existing lagoon cells no longer in use. Have been progressing with design for plant lift station wastewater screening. Start preparing grant application. Assistance for design and permitting the replacement for RJ-2 pumphouse. Planning to submit a design proposal next month for RJ-9 well drilling. Office of State Lands and Investments have opened application for grants.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by J. Bissey to approve the minutes of the Regular Business Meeting of June 9, 2022. Motion passed unanimously.

REPORTS

The Operating Summary (June), Bank Reconciliation Report (May), Income/Expense Report (May), Balance Sheet (May), and Profit & Loss/Budget vs. Actual Report (May) were presented for the Board's review. A motion was made by J. Bissey and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Bissey to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the past month citing the following specifics: Water/Sewer samples were good for the month; Finished brush hogging South of town; Courtesy shut off to replace shutoff valve on Highridge; Fire hydrant maintenance (greasing) ongoing; Isolated area on Commercial Drive to check on running water and no leaks were found; Utility bed installed on the 2022 Ford; Finished with our yearly valve exercising in town; Manholes above fishing pond were checked for buildup and were good; Met with HDR and Earthworks about sludge removal; Removed 3 abandoned curb stops on Story to salvage parts; Had one turn off; Had one turn on; Had 18 door knockers; Had six final reads; Changed Chlorine bottles at both tanks and Hawkins delivered Chlorine and Sodium Bisulfate; Rebuilt fire hydrant on Sundance Circle; Jetted manholes along 387; Used camera to view possible obstruction in sewer mains leading up to the hotel; Stripped pump cases at the plant lift station and cleaned off old paint and debris; Received quotes on a new pump install in RJ-2; Finalized title paperwork for 2022 Ford; Installed new Chlorine injector on the new tank; Replaced air pump in plant lift station; Cleaned the pilot valve on the hammer valve on RJ-8; Helped with backflow install at Clubhouse; Demoed the blower building on Pond 1; Demoed inside of RJ-2; Working with DRM on locates for fiber install; Cleaned both pumps at the plant lift station due to rags; Picked up new skid mounted sprayer and all well yards are done; Spoke with homeowner on Willowcreek about plumbing possibilities for sprinkler system; Spoke with homeowner on Range Circle concerning water PSI issues; Fire hydrant was installed on Summer Court to assist with flushing, sidewalk and street repair was completed; Cleaned wet well and disposed it in Gillette; Helped town with line hookup on town irrigation meters; Sent samples to lab; Spoke with homeowner on a possible water leak on Sandcreek Circle; Answered questions concerning installation of taps along Hwy 387

UNFINISHED BUSINESS

Kiosk to Dump

A motion was made by S. Wilson and seconded by J. Bissey to table this item with no additional action being taken.

2022/2023 Budget Worksheets

The second draft of the 2022/2023 Budget Worksheets were reviewed. This item of business was tabled until the July 19 Budget Meeting with no additional action being taken.

RJ-2 Building Proposal

RJ-2 Building Proposal presented to the Board with no additional action being taken.

NEW BUSINESS

RJ-2 Well Pump Replacement

A motion to move forward with RJ-2 well Pump replacement was made by J. Bissey and seconded by S. Wilson. Motion passed unanimously.

ANNOUNCEMENTS

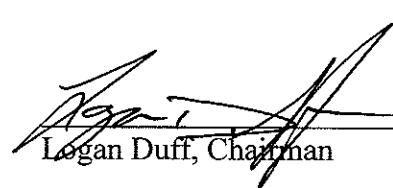
The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held August 11, 2022 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Wilson and seconded by J. Bissey to adjourn. Motion passed unanimously. The meeting adjourned at 8:14 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman