

STATE OF WYOMING) **WRIGHT WATER & SEWER DISTRICT**
) ss. **MINUTES**
 COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting May 12, 2022 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS:	L. Duff	J. Bissey	OTHERS PRESENT:	L. Strohschein	J. Stark
	J. Dooley			L. Quiroz	
	S. Grose			J. Steele	
	S. Wilson				

ORAL COMMENTS

J. Stark updated the Board on the 2020 Wastewater Lagoon Improvements Schedule. A preliminary set of drawings and cost estimate will be scheduled to be reviewed by Board Meeting for the Plant Lift Station Wastewater Screening. The remaining baffle installation for Cell 3 was completed April 22nd. After clearance from DEQ/EPA, work change directive number 1 for Earth Work Solutions could be issued to start sludge removal process.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of April 14, 2022. Motion passed unanimously.

REPORTS

The Operating Summary (April), Bank Reconciliation Report (March), Income/Expense Report (March), Balance Sheet (March), and Profit & Loss/Budget vs. Actual Report (March) were presented for the Board’s review. A motion was made by S. Grose and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Bissey to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

L. Strohschein gave the operators’ report for the past month citing the following specifics: Water/Sewer samples were good for the month; Rebuilt and Replaced backflow devices in Effluent chlorinator and Brittney loadouts; Installed a flow grate over the opening in the floor drain at Brittney loadout; Installed new curb stop on Sandcreek; Two water turn offs; Fixed two broken freeze plates; 8 locates; Contractors finished installing Pond 3 baffle; Cleaned the pilot valve and filter at RJ-6 and RJ-8 in order to operate; May was our five sample E-coli month; Moved snow; Called customers with missing backflow testing reports; Discussed our Cap Tax with the county; Inspected new grease trap at local business; Fixed broken meter line on Sandcreek Circle; Started pumping ponds from snow melt; Took additional Asbestos samples for testing; 20 door knockers; Began flushing hydrants; Repaired a suction line on the omni valve at the new chlorinator; Went over budget; Installed wind speed sensors for the lagoons; Fixed stock valve box lids on Wright Blvd; Installed fire hydrant meter on Melicia Drive; L. Strohschein attended conference in Casper: April reports finished for EPA.

UNFINISHED BUSINESS

Substantial Completion and Advertisement for Retainage Release

A motion was made by J. Dooley and seconded by S. Wilson to approve the Substantial Completion Advertisement for Retainage Release. Motion passed unanimously.

Work Change Directive for Earth Work Solutions (2020 Wastewater Lagoon Sludge Removal)

A motion was made by J. Bissey and seconded by J. Dooley after a brief discussion to accept the Work Change Directive #1 for EWS. Motion passed unanimously.

2022/2023 Budget Worksheets

The second draft of the 2022/2023 Budget Worksheets were reviewed. This item of business was tabled with no additional action being taken.

State Lands and Investments Loan

A motion was made by J. Dooley and seconded by S. Grose, after a brief discussion, it was agreed to leave the loan from Wyoming State Lands and Investments Office as is.

RJ-2 Building Proposal

RJ-2 Building Proposal was presented to the Board and after a brief discussion was tabled until June Board Meeting.

NEW BUSINESS

RJ-9 & Cap Tax

A motion was made by J. Dooley and seconded by S. Wilson to allow HDR to acquire an estimate for RJ-9 proposal. Motion passed unanimously.

Sanistar RV Dump Station

A motion was made by J. Dooley and seconded by J. Bissey to table this item with no additional action being taken.

Mill Levy Approved

A motion was made by J. Dooley and seconded by S. Grose to request a Mill Levy of eight (8) from the county for the 2022 taxes. Motion passed unanimously.

Executive Session

At 8:30 p.m. the Board of Directors adjourned to Executive Session to discuss personnel issues. The Regular Business Meeting reconvened at 8:37 p.m.

Approved Pay Raise

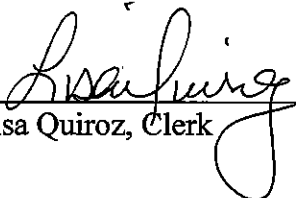
The board voted to approve a 2% cost of living raise effective July 1, 2022, - excluding temporary employees. No additional action was taken in Executive Session.

ANNOUNCEMENTS


The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held June 9, 2022 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:42 p.m.



Lisa Quiroz, Clerk

 Vice Chairman

Logan Duff, Chairman