STATE OF WYOMING) WRIGHT WATER & SEWER DISTRICT) ss. MINUTES)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting December 9, 2021 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Dooley
J. Bissey
OTHERS PRESENT: L. Strohschein
J. Stark
J. DePoorter
J. Steele

S.Grose R. Gemar S.Wilson L. Quiroz

ORAL COMMENTS

R. Gemar gave a brief overview of the 2020/2021 Financial Statements/Audit as compiled by Bennett, Weber & Hermstad, LLP.

J. Starck updated the Board on the involvement of HDR with the Wastewater Headworks Project and assistance with the replacement of RJ-2 Pumphouse.

<u>2020 Wastewater Lagoon Improvements</u> – Construction progress is at a stand-still due to parts arrival and weather. Anticipating completion January 2022.

<u>Misc. Services</u> – Final plats for the Legal Exhibit of the Lagoon Land Purchase were made available to the Board for signatures. Updated GIS information was provided to the State.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of November 15, 2021. Motion passed unanimously.

REPORTS

The Operating Summary was presented for the Board's review. A motion was made by S. Wilson and seconded by J. Bissey to accept the report as presented. Motion passed unanimously. The Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report will be presented for review after November's interest is posted to the WYO-STAR account.

CHECKS AND WARRANTS

A motion was made by S. Grose and seconded by S. Wilson to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the past month citing the following specifics: Water samples passed; Exercised valves south of Town; Re-rocked District office parking lot; Road maintenance at water tanks and loadouts; According to EPA we are not required to participate in the State's Emergency Response Plan due to our population size; Assisted contractors with installing slide gates and weir gates at Lagoons; Office personnel completed two days of Caselle Training; Maintenance work on RJ-8 well; Received new water testing schedule from EPA; Checked various manholes; Turned water on at multiple locations, assisted customers with water leaks, sewer service lines and concerns/questions regarding mineral buildup; Monthly meter read and 18 door knockers.

UNFINISHED BUSINESS

By-Laws Amendment - Signed Service Agreement Required

A motion was made by S. Grose and seconded by J. Bissey to approve the By-Laws Amendment of the Owner/Renter Signed Service Agreement. Motion passed unanimously.

Resolution 2021-002 - Employee Policy Manual

A motion was made by S. Grose and seconded by J. Bissey to approve the Resolution 2021-002 in the Employee Policy Manual. Motion passed unanimously.

NEW BUSINESS

2020-2021 Financial Statement/Audit

A motion was made by J. Bissey and seconded by S. Grose to approve the 2020-2021 Financial Statement/Audit as prepared by Bennett, Weber & Hermstad, LLP. Motion passed unanimously.

Wastewater Headworks Project and RJ-2 Pumphouse

A motion was made by J. Bissey and seconded by S. Wilson to move forward with the assistance of HDR in implementing a design and obtaining a permit for the Wastewater Headworks Project and the RJ-2 Pumphouse replacement. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held January 13, 2022 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by J. Bissey to adjourn. Motion passed unanimously. The meeting adjourned at 8:47p.m.

Lisa Quiroz, Clerk

Logan Duff, Chairman