STATE OF WYOMING) WRIGHT WATER & SEWER DISTRICT) ss. MINUTES COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting April 14, 2022 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Dooley
S. Wilson
J. Bissey

OTHERS PRESENT: L. Strohschein
T. Candelario
J. Stark
L. Quiroz
J. Steele

ORAL COMMENTS

J. Stark updated the Board on the 2020 Wastewater Lagoon Improvements Schedule. A preliminary set of drawings and cost estimate will be presented at the May Board Meeting for the Plant Lift Station Wastewater Screening. The following were added or updated on the State Revolving Fund intended use plan for possible grant projects. They are the Lagoon Headworks, RJ-2 Pumphouse, Sewer Main Replacement, AC Water Main Replacement and the Lagoon Sludge Removal.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Bissey and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of March 10, 2022. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (February), Income/Expense Report (February), Balance Sheet (February), and Profit & Loss/Budget vs. Actual Report (February) were presented for the Board's review. A motion was made by S. Wilson and seconded by J. Bissey to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by J. Dooley and seconded by S. Wilson to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the past month citing the following specifics: Water/sewer samples passed; Did maintenance on dump truck; Picked up trash around well sites; Maintenance on Pond; Fixed broken meters; Seventeen Door-Knockers; Continue to remove water from cells one and two; Replaced two freeze plates; Went through meter inventory; Installed new meter at RJ8; Maintenance on RV lift stations; Multiple locates; Plant lift station debris hauled to Gillette; Work done on Lift Station Pump due to being clogged with excessive debris;; Sent documents needed to EPA; Finished spring cleanup around the lagoon; Multiple final reads; Multiple services activated; Maintenance on potholes and identifying depth of sewer lines for headworks project; Advertised the Consumer Confidence Report in the Gillette News Record; Fixed chlorine leak at the old tank; Fixed plugged sewer lines; Ordered fire hydrant and fittings for Summer Court; Tested backflows; Marked sewer valves with T-posts around new lagoon; Worked on sludge disposal sites and built pump to help suspend our pumps; Requested multiple quotes for work needed on RJ2; Deposits dropped off; Checked grease traps at local businesses; Installed new pump in Effluent building.

UNFINISHED BUSINESS

2022/2023 Budget Worksheets

The second draft of the 2022/2023 Budget Worksheets were reviewed. This item was tabled with no additional action being taken.

NEW BUSINESS

RJ-2 Building Proposal

RJ-2 Building Proposal was presented to the Board and after a brief discussion was tabled until May Board Meeting.

Work Change Directive for Earth Work Solutions (2020 Wastewater Lagoon Sludge Removal) After a brief discussion on the Work Change Directive for EWS it was tabled until May Board Meeting for further discussion.

J. Steele Cell Phone Stipend

 Λ motion was made by J. Dooley and seconded by J. Bissey to issue J.Steele the standard cell phone stipend. Motion passed unanimously.

Amend December 2021 and January 2022 Bank Reconciliation and Income/Expense Report A motion was made by J. Dooley and seconded by J. Bissey to amend the December 2021 and January 2022 Bank Reconciliation and Income/Expense Reports as presented. Motion passed unanimously.

Quarterly Audit Review

A motion was made by J. Dooley and seconded by S. Wilson to have a quarterly audit. Motion passed unanimously.

State Lands and Investments Loan

After a brief discussion, it was requested to obtain further information in paying off the loan from Wyoming State Lands and Investments Office. This item was tabled until May Board Meeting.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held May 12, 2022 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 9:08 p.m.

Lisa Quiroz Clerk

Logan Duff Chair