STATE OF WYOMING) wright water & sewer district) ss. minutes COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting May 13, 2021 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: L. Strohschein J. Starck

J. Bissey
J. DePoorter
J. Dooley
J. Steele

L. Duff S. Grose S. Wilson

OATH OF OFFICE

Newly elected director, John Bissey, and re-elected director, Scott Wilson, took the Oath of Office as Directors of the Wright Water & Sewer District.

ORAL COMMENTS

- J. Dooley, speaking on behalf of the Board of Directors, thanked J. Johnson for his many years of dedicated service to the District.
- J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. <u>2020 Wastewater Lagoon Improvements</u> Signed Agreement received, Notice to Proceed ready for signatures, working on review of material submittals, project should start in June. <u>Misc. Services</u> Petition to Annex is ready for submission to the Town of Wright.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Grose and seconded by S. Wilson to approve the minutes of the Special Business Meeting of April 22, 2021. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board's review. A motion was made by L. Duff and seconded by S. Grose to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by L. Duff and seconded by S. Wilson to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the past month citing the following specifics: Water/sewer and effluent samples passed; Replaced South Tank vents; Flushed hydrants; Conducted interviews for office position; Met w/WY Earthmoving several times concerning the Sagebluff Project; Installed platform on aerator; Replaced air pump filter at Plant Lift Station; Repaired curb stop on Elkhorn, valve at Brittney loadout, and five (5) meters.

ELECTION RESULTS

J. DePoorter reported on the May 4, 2021 election as provided by R. Cowley, acting Election Clerk. Election results were as follows: sixty-one (61) ballots were cast, resulting in fifty (50) votes for J. Bissey, twenty (20) for R. Gallob, forty-one (41) votes for S. Wilson, and one (1) write-in vote for L. Ostrem. J. Bissey and S. Wilson were elected to the Board of Directors.

UNFINISHED BUSINESS

<u>Approve By-Laws Amendment – Signed Service Agreement Required</u> This item of business remained tabled. No additional action was taken.

Approve Disposition of 2016 Ford F-150 SuperCab

A motion was made by S. Grose and seconded by J. Bissey to sell the 2016 Ford F-150 SuperCab to Greiner Ford for \$18,500.00. Motion passed unanimously.

Approve 2021/2022 Budget

A motion was made by S. Grose and seconded by L. Duff to approve the proposed 2021/2022 budget. Motion passed unanimously.

Summer Hires

In an effort to broaden the pool of summer hire employees, a motion was made by L. Duff and seconded by S. Grose to lower the age of applicants from 18 to 16 and require a full drivers' license (not temporary or conditional) with a clean driving record. Motion passed unanimously.

NEW BUSINESS

Approve Mill Levy

A motion was made by L. Duff and seconded by S. Wilson to request a Mill Levy of eight (8) from the county for the 2021 taxes. Motion passed unanimously.

Election of Officers

A motion was made by S. Grose and seconded by J. Bissey to nominate L. Duff as Chairman. A motion was made by L. Duff to nominate J. Dooley as Chairman. Motion died for lack of a second. L. Duff was elected as Chairman with one (1) dissenting vote.

A motion was made by L. Duff and seconded by J. Bissey to nominate J. Dooley as Vice Chairman. Motion passed unanimously.

A motion was made by L. Duff and seconded by S. Wilson to nominate S. Grose as Secretary/Treasurer. Motion passed unanimously.

Approve Petition to Annex

A motion was made by S. Grose and seconded by S. Wilson to approve the Petition to Annex the land purchased for the lagoon expansion. Motion passed unanimously.

Approve New Employee

A motion was made by S. Wilson and seconded by S. Grose to approve the hiring of L. Quiroz for the Clerk position. Training will begin in June and Ms. Quiroz will assume the full responsibilities of the Clerk position upon the retirement of J. DePoorter. Motion passed unanimously.

At 8:21 p.m. the Board of Directors adjourned to Executive Session to discuss personnel matters. The Regular Business Meeting reconvened at 8:38 p.m.

Employee Cost-of-Living Adjustment

The employees were thanked for their work and informed that due to current economic conditions in the basin, the District would not be giving a Cost-of-Living Adjustment this year. No additional action was taken.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held June 10, 2021 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Wilson and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 8:59 p.m.