

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting November 12, 2020 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson    OTHERS PRESENT: L. Strohschein    J. Starck  
                  J. Dooley                                    J. DePoorter        R. Gemar  
                  L. Duff    J. Steele  
                  S. Grose  
                  S. Wilson

**ORAL COMMENTS**

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. 2020 Wastewater Lagoon Improvements – Worked on addressing DEQ permit review comments. Misc. Services – Corrected legal exhibits; provided original/stamped exhibits for filing.

R. Gemar gave a brief overview of the 2019/2020 Financial Statements/Audit as compiled by Bennett, Weber & Hermstad, LLP, as well as a few recommendations for the Board to consider.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by J. Dooley and seconded by S. Grose to approve the minutes of the Regular Business Meeting of October 8, 2020. Motion passed unanimously.

**REPORTS**

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by L. Duff and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by S. Wilson and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

**OPERATORS’ REPORT**

L. Strohschein gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Sealed air vents at tanks and wells; Flushed hydrants; Norco calibrated air monitors; Installed signs on Hwy. 387; Submitted Nitrates testing; Unplugged pump at Plant Lift Station; Spread scoria at South Tank; Changed generator filters; LS attended classes in Casper; and repaired curb stop on Fremont, valve at Brittney loadout, and one (1) meter.

**UNFINISHED BUSINESS**

Approve Addition of Insurance on Water Tanks

A motion was made by J. Dooley and seconded by S. Grose to add \$500,000 of insurance coverage for the water tanks to the District’s insurance policy. Motion passed unanimously.

**NEW BUSINESS**

Approve 2019-2020 Financial Statements/Audit

A motion was made by S. Grose and seconded by S. Wilson to approve the 2019/2020 Financial Statements as prepared by Bennett, Weber & Hermstad, LLP. Motion passed unanimously.

Award Surplus Equipment Bids

After a brief review of the Surplus Equipment Bid Summary, a motion was made by S. Grose and seconded by L. Duff to award high bids as noted in the attached Surplus Equipment Bid Summary. Motion passed unanimously with J. Dooley and S. Wilson abstaining.

**ANNOUNCEMENTS**

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held December 10, 2020 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by S. Grose and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:28p.m.

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Juli DePoorter, Clerk

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Joseph W. Johnson, Chairman