STATE OF WYOMING) WRIGHT WATER & SEWER DISTRICT) ss. MINUTES COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting October 8, 2020 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: L. Strohschein J. Starck J. Dooley J. DePoorter A. Spindler

S. Wilson J. Steele

ORAL COMMENTS

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. <u>2020 Wastewater Lagoon Improvements</u> – Received DEQ permit review comments, which will be addressed. <u>Misc. Services</u> – Mineral Royalty Grant application submitted.

A. Spindler, representing DOWL, was present to ask the District to consider approval of the preliminary construction plans for both the Sagebluff Drive Reconstruction Project and Hank's Travel Plaza Access Road Project, both of which will affect the District's water and/or sewer lines. After clarification of several aspects of the projects, these items were added to New Business.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of September 10, 2020. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (August), Income/Expense Report (August), Balance Sheet (August), and Profit & Loss/Budget vs. Actual Report (August) were presented for the Board's review. A motion was made by S. Wilson and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously. The September Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report will be completed and accepted after September's interest is posted to the WYO-STAR account.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the past month citing the following specifics: Water/sewer and effluent samples passed; jetted manhole near Fishing Pond (2nd time); Completed RJ-8 Well pump repairs; Reviewed plans for the Town of Wright's Sagebluff Project and Hank's Access Road Project; Met w/State Engineer's Office; Worked w/Cottonwood (C.M.H.P.) to vac service line from last month's repair; Cleaned Plant and RV Lift Stations; Followed up on plugged sewer line; Cleaned up debris near Cosner Road from back yard clean up; Resealed one (1) manhole; and repaired water main leak in C.M.H.P., leak on Wright Blvd., and one (1) meter.

UNFINISHED BUSINESS

Review Water/Sewer Rates

A motion was made by J. Dooley and seconded by S. Wilson to raise the sewer surcharge to \$3.00 /1000 gallons for the months of November through March for all size sewer services. Motion passed unanimously.

NEW BUSINESS

Insurance on Water Tanks

A brief discussion was held concerning insurance coverage on the water tanks, leaving several unanswered questions. This item of business was tabled until the November meeting and

L. Strohschein was instructed to obtain quotes for the Board's consideration. No additional action was taken.

Disposition of Surplus Equipment

A list of twenty-seven (27) pieces of surplus equipment (attached) were presented to the Board to consider offering the items for sale by advertising for sealed bids. A motion was made by J. Dooley and seconded by S. Wilson to advertise items #1 through item #25 for sale via sealed bids at this time. Motion passed unanimously.

Approve Preliminary Construction Plans - Sagebluff Drive Reconstruction Project

A motion was made by J. Dooley and seconded by S. Wilson to approve the preliminary plans as presented by DOWL for the Sagebluff Drive Reconstruction Project. Several provisions were suggested by J. Starck and will be included in a letter to that effect. Motion passed unanimously.

Approve Preliminary Construction Plans - Hank's Travel Plaza Access Road Project

A motion was made by J. Dooley and seconded by S. Wilson to approve the preliminary plans as presented by DOWL for Hank's Travel Plaza Access Road Project. Once again, several provisions were suggested by J. Starck and will be included in a letter to that effect. Motion passed unanimously.

Approve Cell Phone Stipend

A motion was made by J. Dooley and seconded by S. Wilson to approve paying L. Strohschein a stipend for company use of his personal cell phone equivalent to the cost of one (1) phone line as provided by the District's cell phone provider (currently Verizon). This stipend will be made retroactive to October 2020. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held November 12, 2020 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no	further business to discuss,	a motion was made by J. Do	ooley and seconded by S. V	Wilson to
adjourn.	Motion passed unanimousl	y. The meeting adjourned at	9:16p.m.	

Juli DePoorter, Clerk	Joseph W. Johnson, Chairman	