

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting August 13, 2020 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: J. Steele J. Starck
 J. Dooley J. DePoorter R. Brandt
 L. Duff L. Strohschein
 S. Wilson

ORAL COMMENTS

R. Brandt was in attendance to request the Board consider waiving the regular water and sewer charges for lots occupied by vacant rental homes owned by R. Brandt in the Cottonwood Mobile Home Park (C.M.H.P.). This item was added to New Business.

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. 2020 Wastewater Lagoon Improvements – DEQ permit not yet submitted due to electrical design compliance, best funding option appears to be a Mineral Royalty Grant followed by a State Revolving Fund Loan with principal forgiveness. Misc. Services – Existing easements verified, waiting on land purchase documents for annexation.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Regular Business Meeting of July 9, 2020. Motion passed unanimously.

A motion was made by L. Duff and seconded by S. Wilson to approve the minutes of the Special Business Meeting of July 16, 2020. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by S. Wilson and seconded by L. Duff to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by L. Duff and seconded by S. Wilson to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

J. Steele gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; TTHM/HAA5 samples taken; Cleared sewer blockage near Fishing Pond; Completed repairs/paint at North Tank; Replaced belts at Plant Lift Station; Followed up on three (3) low pressure concerns; RJ-6 Well pump replacement failed after four (4) hours of operation; Completed fence for Lagoon Expansion; Repaired leak in trailer park, as well as leak at Hicks water loadout; Moved or repaired curb stops on Hay Creek Road and Sweetwater Circle; and repaired one (1) meter.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

District Policy on Grease Disposal

A brief discussion was held concerning grease disposal and the challenges created when grease is disposed through the sewer system without proper equipment. J. Steele was instructed to inform any

offending restaurants that proper grease disposal equipment must be installed or the restaurant/s would be charged for maintenance costs. No additional action was taken.

Approve Amendment 2 – Task Order 003 – 2020 Wastewater Lagoon Improvements

A motion was made by L. Duff and seconded by S. Wilson to approve Amendment 2 - Task Order 003 - 2020 Wastewater Lagoon Improvements with HDR Engineering. Motion passed unanimously.

Approve Water/Sewer Charges – Vacant Rental Homes

Given the current economic conditions, a motion was made by L. Duff and seconded by S. Wilson to approve waiving the regular water and sewer charges for vacant rental homes owned by R. Brandt in C.M.H.P. Motion passed unanimously. A letter of agreement to that effect will be prepared by J. DePoorter. The count for billing purposes will be determined by W.W.S.D. and C.M.H.P. personnel.

Approve Percentage for Mineral Royalty Grant (MRG) Application

A motion was made by J. Dooley and seconded by L. Duff to submit the MRG Application requesting a fifty percent (50%) grant for the 2020 Wastewater Lagoon Improvements Project. The grant application will also indicate that the District will agree to partial funding. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held September 10, 2020 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Wilson and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 9:00 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman