STATE OF WYOMING) WRIGHT WATER & SEWER DISTRICT) ss. MINUTES COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting June 11, 2020 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan J. Starck

J. Dooley
L. Duff
J. Steele
S. Wilson
T. Stiens
L. Strohschein

ORAL COMMENTS

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. 2020 Wastewater Lagoon Improvements – Reviewed preliminary drawings w/District; geotechnical consultant recommended flatter berm slopes; not yet submitted to DEQ; plan to go out for bids this fall or early winter. Misc. Services – Property pins set and legal exhibits prepared for Lagoon Land Purchase, which were submitted to D. Lesley; prepared exhibits for discharge permit.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by L. Duff and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of May 14, 2020. Motion passed unanimously.

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Executive Session of May 14, 2020. Motion passed unanimously.

REPORTS

The Operating Summary was presented for the Board's review. A motion was made by L. Duff and seconded by S. Wilson to accept the report as presented. Motion passed unanimously. The Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report will be completed and accepted after May's interest is posted to the WYO-STAR account.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

R. Kingan gave the operators' report for the past month citing the following specifics: Water/sewer and effluent samples passed; Worked on exercising and marking curb stops, as well as checking water valves and hydrants; Worked on weed control and mowing at various locations; Completed backflow prevention device testing on irrigation meters; Followed up on low water pressure concerns, Replaced three (3) curb stop tops, Repaired two (2) curb stops; and replaced another; and repaired four (4) meters.

UNFINISHED BUSINESS

There was no Unfinished Business.

At 8:00 p.m. the Board of Directors adjourned to Executive Session to discuss personnel issues. The Regular Business Meeting reconvened at 8:10 p.m.

NEW BUSINESS

Approve Audit Services Proposal

A motion was made by J. Dooley and seconded by L. Duff to approve the Audit Services Proposal from Bennett, Weber & Hermstad, LLP. Motion passed unanimously.

Approve Employee Cost of Living Adjustment (C.O.L.A.)

The employees were informed that the District would give each of the employees - excluding temporary employees - a one-half percent (.5%) Cost of Living Adjustment, as well as continue to contribute six percent (6%) to each employee's deferred compensation plan based on the new base wage figured effective with the first pay date in July. No additional action was taken in Executive Session.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held July 9, 2020 at 7:30 p.m. at the District Office.

There will be a Public Hearing and Special Business Meeting July 16, 2020 at 8:00 p.m. at the District Office to approve the final budget for 2020/2021.

ADJOURNMENT

With no	further business to discuss, a	motion was made by J. Dooley	and seconded by L. Duff to
adjourn.	Motion passed unanimously.	The meeting adjourned at 8:13	o.m.

Juli DePoorter, Clerk	Joseph W. Johnson, Chairman