

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting November 14, 2019 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: J. Steele J. Starck
 J. Dooley J. DePoorter N. Van Wyhe
 S. Wilson L. Strohschein

ORAL COMMENTS

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. 2020 Wastewater Lagoon Improvements – Lagoons were frozen over before samples could be collected; will meet w/WWSD operators next week. Well Enlargements – Nothing new to report.

N. Van Wyhe gave a PowerPoint presentation of several headworks options for the Board to consider adding to the Wastewater Lagoon Improvements project.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of October 10, 2019. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by J. Dooley and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

J. Steele gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Met w/D. Lesley concerning lien waivers; Marked curb stops, valves, and manholes on Hwy. 59; Replaced sample pump at Effluent and door at Hicks loadout; Ordered parts for weather station; Thawed RJ-8 Well airline; Repaired fire hydrant in C.M.H.P. w/Hooter; WinCo flushed lines at man camp and took samples for testing (passed); True Oil set up temporary waterlines for large project (1.4 MG Y-T-D); and repaired curb stop on Highridge Circle.

UNFINISHED BUSINESS

Amend Section 3-H of District By-Laws

A motion was made by J. Dooley and seconded by S. Wilson to amend Section 3-H of the District By-Laws to include “payments returned for any reason”. Motion passed unanimously.

NEW BUSINESS

Approve JR Civil Final Payment Release

After reviewing the letter from D. Lesley concerning receipt of lien waivers, a motion was made by S. Wilson and seconded by J. Dooley to release the final retainage payment to JR Civil, LLC. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held December 12, 2019 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Wilson and seconded by J. Dooley to

adjourn. Motion passed unanimously. The meeting adjourned at 9:00 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman