

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting March 12, 2020 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan J. Starck
 J. Dooley J. DePoorter
 L. Duff J. Steele
 S. Wilson T. Stiens

ORAL COMMENTS

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. 2020 Wastewater Lagoon Improvements – Bulk of design work on hold until land acquisition is finalized; worked on cell 3 outlet piping, chlorination contact chamber, and de-chlorination design details. Misc. Services – Adjudication maps submitted to State Engineer’s Office.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Regular Business Meeting of February 13, 2020. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by L. Duff and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by L. Duff to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Repaired Effluent building door; Cleaned Plant Lift Station wet well; Cleaned shop building; Worked on snow removal; Exercised RJ-7 generator; Contracted for fire extinguisher inspection; Approx. 50% of backflow prevention devices tested; and repaired four (4) meters.

UNFINISHED BUSINESS

Approve Amendment 1 – Task Order 003 – 2020 Wastewater Lagoon Improvements

A motion was made by L. Duff and seconded by J. Dooley to approve Amendment 1 - Task Order 003 - 2020 Wastewater Lagoon Improvements with HDR Engineering. Motion passed unanimously.

Approve Access Road Agreement – Saddle Butte Pipeline

A motion was made by J. Dooley and seconded by L. Duff to approve the Access Road Agreement with Saddle Butte Pipeline. Motion passed unanimously.

NEW BUSINESS

Approve Land Acquisition – 2020 Wastewater Lagoon Improvements

After a brief discussion; a motion was made by L. Duff and seconded by J. Dooley to purchase approx. 3.5 acres of land needed for the 2020 Wastewater Lagoon Improvements project from Durham Ranches. Motion passed unanimously. J. Dooley has been granted the authority to negotiate the price with J. Flocchini, with a cap of \$3,000 per acre.

2020/2021 Budget Worksheets

The first draft of the 2020/2021 Budget Worksheets was reviewed. This item was tabled with no additional action being taken.

Appoint WY Rural Water Voting Delegate

A motion was made by S. Wilson and seconded by L. Duff to appoint J. Steele as the District's voting delegate at the annual Wyoming Association of Rural Water Systems meeting to be held in April. Motion passed unanimously.

Summer Hires

A motion was made by L. Duff and seconded by J. Dooley to hire two (2) people for the summer at the rate of \$16.00/hour. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held April 9, 2020 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:32 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman