STATE OF WYOMING)	WRIGHT WATER & SEWER DISTRICT	
) ss.	MINUTES	
COUNTY OF CAMPBELL)		

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting February 13, 2020 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS:	J. Johnson	OTHERS PRESENT:	J. Steele	J. Starck
	J. Dooley		J. DePoorter	
	L. Duff		L. Strohschein	
	S. Wilson			

ORAL COMMENTS

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. <u>2020 Wastewater Lagoon Improvements</u> – Preliminary exhibit distributed to discuss land acquisition for lagoon expansion; bulk of design work on hold until land acquisition plans are finalized w/J. Flocchini. <u>Misc. Services</u> – Nothing new to report.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Dooley and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of January 9, 2020. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board's review. A motion was made by S. Wilson and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by L. Duff and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

OPERATORS' REPORT

J. Steele gave the operators' report for the past month citing the following specifics: Water/sewer and effluent samples passed; Completed and submitted Well Pump and Recovery tests; Backflow testing continues; Repaired valve at Brittney loadout; Checked low pressure at Big D and sewer blockage on Kings Court; Changed oil at both Plant and RV Lift Stations; Cleaned out paper towels and wipes from Plant Lift Station pumps; C.P.R. and 1st Aid Refresher class held; Repaired curb stop on Glenn Court; and added one (1) new connection to the water and/or sewer system.

UNFINISHED BUSINESS

Tap Fee Prices

After reviewing the District's current tap prices and noting cost increases ranging from 1% to 2.4%, a motion was made by L. Duff and seconded by S. Wilson to raise the tap fees by 2% for all size taps. Motion passed unanimously. The new tap fees will become effective June 1^{st} .

NEW BUSINESS

<u>Amendment 1 – Task Order 003 – 2020 Wastewater Lagoon Improvements</u> This item was tabled until the March meeting. No action was taken.

Permanent Access Road Agreement – Saddle Butte Pipeline

This item of business was tabled to give the District's attorney an opportunity to review the agreement. No action was taken.

Approve "No Wipes in the Pipes" Campaign

J. Steele gave a brief overview of a "No Wipes in the Pipes" campaign that he would like to see the

District implement in an effort to decrease the amount of debris coming through and plugging the Plant Lift Station. Several Wyoming systems have had success with this program by educating the community. A motion was made by J. Dooley and seconded by S. Wilson to allow J. Steele to use his discretion in implementing this campaign. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held March 12, 2020 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by L. Duff and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:39 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman