

STATE OF WYOMING )  
 ) ss. )  
COUNTY OF CAMPBELL )

**WRIGHT WATER & SEWER DISTRICT  
MINUTES**

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting December 12, 2019 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS:	J. Johnson	OTHERS PRESENT:	R. Kingan	J. Starck
	J. Dooley		J. DePoorter	N. Van Wyhe
	L. Duff		J. Steele	
	S. Grose		T. Stiens	
			L. Strohschein	

**ORAL COMMENTS**

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. 2020 Wastewater Lagoon Improvements - Sludge samples collected and analyzed; cost estimates increased significantly; preliminary drawing review next week. Misc. Services – Beneficial Use Forms completed and ready for signatures.

N. Van Wyhe updated the Board on the Headworks portion of the 2020 Wastewater Lagoon Improvements project. Updated cost estimates were distributed with several options, one of which is to have the District employees construct the building. Maintenance cost were also discussed, assuming a 20-year life span.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by J. Dooley and seconded by L. Duff to approve the minutes of the Regular Business Meeting of November 14, 2019. Motion passed unanimously.

**REPORTS**

The Operating Summary was presented for the Board’s review. A motion was made by L. Duff and seconded by J. Dooley to accept the report as presented. Motion passed unanimously. The Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report will be completed and accepted after November’s interest is posted to the WYO-STAR account.

**CHECKS AND WARRANTS**

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

**OPERATORS’ REPORT**

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Repaired fire hydrant at Golf Course; Replaced heater and repaired leak at Brittney loadout; Rasmussen reprogrammed RJ-5 after power outage; True Oil completed project (8.6 MG total); Repaired three (3) meters; and added one (1) new connection to the water and/or sewer system.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

There was no New Business.

**ANNOUNCEMENTS**

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held January 9, 2020 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by S. Grose and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:25 p.m.

---

Juli DePoorter, Clerk

---

Joseph W. Johnson, Chairman