

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting March 14, 2019 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan N. Van Wyhe
 S. Grose J. DePoorter
 S. Wilson L. Strohschein

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. Existing Chlorination Improvements Project – Work continues at site; currently on work day 184 of 95; inlet and outlet pipes installed; cable issue has been addressed; building siding not yet complete; meeting scheduled for next week concerning liquidated damages. Well Enlargements – Meeting was held with the State Engineer’s Office to discuss well expansion.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Grose and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of February 14, 2019. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Wilson and seconded by S. Grose to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Grose and seconded by S. Wilson to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Changed oil at RV Lift Station; Installed tank heater in Pond III and valves at both RJ-6 Well and Brittney loadout; Hicks loadout frozen for an entire week; Snow removal on numerous days; JD and TS attended Caselle classes in Casper; All employees attended C.P.R. and 1st Aid Refresher class; Approx. 50% of backflow prevention devices tested; and repaired two (2) meters.

UNFINISHED BUSINESS

Tap Fee Prices

After reviewing the District’s current tap prices and noting only slight cost increases, a motion was made by S. Wilson and seconded by S. Grose to continue using the current tap fee schedule. Motion passed unanimously.

NEW BUSINESS

2019/2020 Budget Worksheets

The first draft of the 2019/2020 Budget Worksheets was reviewed. This item was tabled with no additional action being taken.

Appoint WY Rural Water Voting Delegate

A motion was made by S. Grose and seconded by S. Wilson to appoint R. Kingan as the District’s voting delegate at the annual Wyoming Association of Rural Water Systems meeting to be held in April. Motion passed unanimously.

Summer Hires

A motion was made by S. Grose and seconded by S. Wilson to hire two (2) people for the summer at the rate of \$16.00/hour. Motion passed unanimously.

Authorization to Submit Well Enlargements

A motion was made by S. Grose and seconded by S. Wilson to grant HDR Engineering the authority to execute the paperwork for the Well Enlargements on the District's behalf, as time is of the essence. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held April 11, 2019 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:14 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman