

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting February 14, 2019 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Dooley	OTHERS PRESENT: R. Kingan	N. Van Wyhe
S. Grose	J. DePoorter	W. Reynolds
S. Wilson	J. Steele	J. Starck
	T. Stiens	
	L. Strohschein	

ORAL COMMENTS

W. Reynolds was present to request a second sewer tap from the District for a shop with an arena on his property located at 621 Prospector Drive. This item was added to New Business.

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. Existing Chlorination Improvements Project – Work continues at site; currently on work day 167 of 95; underground portion of pipes installed; generators installed; welders working on tank penetrations; plumbers and electricians continue making progress; building siding almost complete.

J. Starck updated the Board on the progress of the well expansion with the State Engineer’s Office.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Grose and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of January 10, 2019. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by S. Grose and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by S. Grose to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Replaced heater motor at new tank and belt at Plant Lift Station; Cleaned Plant Lift Station wet well; Installed new valve at Brittney loadout; Rasmussen Electric replaced S.C.A.D.A. computer; Five (5) of seven (7) well tests completed; Worked w/HDR on well extension permits; Approx. thirty (30) backflow prevention devices tested; and repaired one (1) meter.

UNFINISHED BUSINESS

Review Tap Prices

This item remained tabled. No action was taken.

NEW BUSINESS

Approve Collins Communications Lease Renewal

A motion was made by S. Wilson and seconded by S. Grose to approve the renewal of the lease agreement with Collins Communications, Inc. Motion passed unanimously.

Approve Existing Chlorination Improvements Change Order #3 – JR Civil

A motion was made by S. Grose and seconded by S. Wilson to approve the Existing Chlorination Improvements Change Order #3 (attached), for the installation of a power disconnect. Two days will be added to the Contract Time and funds of \$3,864.00 are to be paid out of the Force Account, neither increasing nor decreasing the Contract Price. Motion passed unanimously.

Approve Amendment 3 – Task Order 006 – Existing Chlorination Improvements

A motion was made by S. Wilson and seconded by S. Grose to approve Amendment 3 – Task Order 006 – Existing Chlorination Improvements with HDR Engineering. Motion passed unanimously.

Approve Task Order 001 – Miscellaneous Services 2019 – HDR Engineering, Inc.

A motion was made by S. Grose and seconded by S. Wilson to approve Task Order 001 - Miscellaneous Services 2019 with HDR Engineering, Inc. to provide the District with miscellaneous engineering services throughout the year. Motion passed unanimously.

Approve Second Sewer Tap at 621 Prospector Drive

After a brief discussion, a motion was made by S. Grose and seconded by S. Wilson to allow W. Reynolds to install a second sewer tap on his property at 621 Prospector Drive. Charges will be based on the Monthly Water and Sewer Metered Rate Schedule as printed in the District's By-Laws in effect at billing (minimum monthly bill). Motion passed unanimously.

ANNOUNCEMENTS

Applications for WWS&SD Director Elections will be accepted from February 6, 2019 thru February 26, 2019.

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held March 14, 2019 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:27 p.m.

Juli DePoorter, Clerk

Justin Dooley, Vice Chairman