

STATE OF WYOMING)
)
COUNTY OF CAMPBELL)

WRIGHT WATER & SEWER DISTRICT
MINUTES

) ss.

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting January 10, 2019 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson
S. Grose
S. Wilson

OTHERS PRESENT: R. Kingan
J. DePoorter
J. Steele
L. Strohschein

N. Van Wyhe
J. Starck

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. Existing Chlorination Improvements Project – Work continues at site; JR Civil waiting on piping material; plumbers and electricians continue making progress; Siding and wind walls installed; written notice of defective work items issued.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Grose and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of December 13, 2018. Motion passed unanimously.

REPORTS

The Operating Summary was presented for the Board’s review. A motion was made by S. Wilson and seconded by S. Grose to accept the report as presented. Motion passed unanimously. The Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report will be completed and accepted after December’s interest is posted to the WYO-STAR account.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by S. Grose to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Removed/plowed snow at various locations; Removed light at new tank for wind wall; Replaced meter at RJ-6 Well; Replaced UPS at both Haycreek Lift Station and RJ-6 Well; Repaired hydrant on Cambria and meter pump in Effluent building; and started backflow testing.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve Official Depositories for 2019

A motion was made by S. Wilson and seconded by S. Grose to appoint Bank of the West, Pinnacle Bank, Wyoming State Treasurer’s Asset Reserve (WYO-STAR), and Chase Paymentech (Xpress Bill Pay) as the official depositories for the Wright Water & Sewer District for 2019. Motion passed unanimously.

Approve Official Newspaper for 2019

A motion was made by S. Wilson and seconded by S. Grose to appoint the High Plains Sentinel as the official newspaper for the Wright Water & Sewer District for 2019. Motion passed unanimously.

Approve Identity Theft Prevention Program

After reviewing the current Identity Theft Prevention Program and finding no need for changes to

the existing policies and procedures, a motion was made by S. Wilson and seconded by S. Grose to leave the program as is, with the exception of updating signatures. Motion passed unanimously.

Review Tap Prices

This item was tabled, as the District has not yet received new pricing from the District's vendors. No action was taken.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held February 14, 2019 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:23 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman