

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting December 13, 2018 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Dooley OTHERS PRESENT: R. Kingan N. Van Wyhe
 L. Duff J. DePoorter J. Starck
 S. Grose J. Steele
 S. Wilson L. Strohschein

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. Existing Chlorination Improvements Project – Work continues at site; JR Civil waiting on materials; plumbers and electricians making progress; coating is 90% complete. Well Extensions – Well Extension applications due by December 31st.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by L. Duff and seconded by S. Grose to approve the minutes of the Regular Business Meeting of November 8, 2018. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Grose and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by S. Grose to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Cleared wet well plug on Plant Lift Station; Repaired grease pump on degreaser; Responded to leaks in both the RV Park and Cottonwood Mobile Home Park; Replaced meter at Brittney loadout; Tested RJ-7 Generator; Hauled gravel to Water Tank Road; and repaired one (1) meter.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve Existing Chlorination Improvements Change Order #2 – JR Civil

A motion was made by L. Duff and seconded by S. Grose to approve the Existing Chlorination Improvements Change Order #2 (attached), decreasing the contract by \$106,093.09 to replace the Fire Suppression System with a Fire Alarm System, as well as a few additional minor changes. Motion passed unanimously.

Pay Request #8 – JR Civil

A motion was made by S. Wilson and seconded by L. Duff to hold JR Civil’s check (Pay Request #8) until HDR Engineering is in receipt of their work schedule as previously requested. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will

be held January 10, 2019 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 7:54 p.m.

Juli DePoorter, Clerk

Justin Dooley, Vice Chairman