

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting September 13, 2018 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan N. Van Wyhe
 J. Dooley J. DePoorter
 S. Grose J. Steele
 S. Wilson L. Strohschein

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. Existing Chlorination Improvements Project – Building floor poured; wind walls started at elevated tank site; three phase power needed rather than single phase; daily logs and copy of video inspection not yet received; numerous communication issues; presence of soluble salt is a possibility (causing rust); no agreement yet reached on change order items for lining pipes; still in need of building re-submittal; additional time spent on inspections, review, and contract enforcement.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Grose and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of August 9, 2018. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Grose and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; New computer ordered for S.C.A.D.A.; Sealed doors and windows at office; Unplugged Pond III aerator; Replaced nipple and repaired backflow preventer, window, and meter at Brittney loadout; Repaired the leak on roof of Plant Lift Station; and repaired three (3) meters.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Authorization to Execute Existing Chlorination Improvements Change Order – JR Civil

A motion was made by J. Dooley and seconded by S. Grose to grant N. Van Wyhe the authority to execute a Change Order for the Existing Chlorination Improvements for repair of the inlet and outlet pipe in an amount not to exceed 50% (approx.. \$20,000.00) of the original proposal from JR Civil in an effort to move forward with the project. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held October 11, 2018 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:48 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman