# STATE OF WYOMING ) WRIGHT WATER & SEWER DISTRICT ) ss. MINUTES COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting May 10, 2018 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan N. Van Wyhe

L. Duff
S. Wilson
J. DePoorter
J. Steele
T. Stiens
L. Strohschein

#### **ORAL COMMENTS**

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. <u>1 MG Elevated Tank/Chlorination Facility</u> – DRM addressed the settlement issues; Landmark will be here this week. <u>Existing Chlorination Improvements Project</u> – Fire Marshal approved replacing the sprinkler system with a fire detection system.

#### WRITTEN COMMENTS

There were no Written Comments.

#### **MINUTES**

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Regular Business Meeting of April 12, 2018. Motion passed unanimously.

#### **REPORTS**

The Operating Summary was presented for the Board's review. A motion was made by L. Duff and seconded by S. Wilson to accept the report as presented. Motion passed unanimously. The Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Reports will be completed and accepted after April's interest is posted to the WYO-STAR account.

# **CHECKS AND WARRANTS**

A motion was made by S. Wilson and seconded by L. Duff to approve the checks and warrants. Motion passed unanimously.

## **OPERATORS' REPORT**

R. Kingan gave the operators' report for the past month citing the following specifics: Water/sewer and effluent samples passed; RK and LS attended Spring Conference in Casper; JS & LS attended a Mueller class; Cleaned RJ-6 hammer valve; Checked manholes and water main valves; Rebuilt road at RJ-8 and installed culvert; Fixed leak at Brittney loadout; Drained 1MG Elevated Tank for Landmark repair; Flushed hydrants; and repaired two (2) meters.

## **UNFINISHED BUSINESS**

# 2018/2019 Budget Worksheets

A motion was made by L. Duff and seconded by S. Wilson to approve the proposed 2018/2019 budget. Motion passed unanimously.

### **NEW BUSINESS**

### Approve Mill Levy

A motion was made by S. Wilson and seconded by L. Duff to request an eight (8) Mill Levy from the county for the 2018 taxes. Motion passed unanimously.

# Approve Materials Testing Services Proposal

A motion was made by L. Duff and seconded by S. Wilson to approve the proposal from Strata for materials testing services for the Existing Chlorination Improvements Project. Motion passed unanimously.

# **Election of Officers**

A motion was made by L. Duff and seconded by S. Wilson to re-elect J. Johnson as Chairman. Motion passed unanimously.

A motion was made by L. Duff and seconded by S. Wilson to re-elect J. Dooley as Vice Chairman. Motion passed unanimously.

A motion was made by L. Duff and seconded by S. Wilson to re-elect S. Grose as Secretary/Treasurer. Motion passed unanimously.

# **Summer Hires**

A motion was made by L. Duff and seconded by S. Wilson to hire two (2) people for the summer. Motion passed unanimously.

# **ANNOUNCEMENTS**

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held June 14, 2018 at 7:30 p.m. at the District Office.

#### **ADJOURNMENT**

With no	further	business t	to discuss,	a motion	was made	by S.	Wilson	and	seconded	by L	. Duff	to
adjourn.	Motion	n passed ur	nanimously	The me	eting adjou	ırned a	at 8:05 p	.m.				

Juli DePoorter, Clerk	Joseph W. Johnson, Chairman