

**STATE OF WYOMING** ) **WRIGHT WATER & SEWER DISTRICT**  
 ) **ss. MINUTES**  
**COUNTY OF CAMPBELL** )

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting August 9, 2018 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson                      OTHERS PRESENT: R. Kingan                      N. Van Wyhe  
                  L. Duff    J. DePoorter  
                  S. Grose    J. Steele  
                  S. Wilson    T. Stiens

**ORAL COMMENTS**

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. Existing Chlorination Improvements Project – Change order work is 100% complete; raw waterline completed to building; new foreman on site; pipes inspected and cleaned.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by L. Duff and seconded by S. Wilson to approve the minutes of the Regular Business Meeting of July 12, 2018. Motion passed unanimously.

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Special Business Meeting of July 19, 2018. Motion passed unanimously.

**REPORTS**

The Operating Summary, Bank Reconciliation Report, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by L. Duff and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by S. Wilson and seconded by L. Duff to approve the checks and warrants. Motion passed unanimously.

**OPERATORS’ REPORT**

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Met w/JR Civil and HDR on project; Repaired valves at T.O.W. Ballpark and curb stop on Sandcreek; Collected and set up account on Richfield (coded as inactive); Worked w/Miquelle on problematic meters and T.O.W. on Ag Complex waterline; Rebuilt Plant Lift Station pump; and repaired five (5) meters.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

Review Water and Sewer Rates

After a brief income vs. cost review from R. Kingan, a motion was made by L. Duff and seconded by S. Wilson to continue with the current water and sewer rate schedule. Motion passed unanimously.

Approve Cleaning Contract – WEB Enterprises, LLC

A motion was made by S. Wilson and seconded by L. Duff to approve the cleaning contract with WEB Enterprises, LLC as presented. Motion passed unanimously.

**ANNOUNCEMENTS**

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will

be held September 13, 2018 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by L. Duff and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 7:51 p.m.

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Juli DePoorter, Clerk

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Joseph W. Johnson, Chairman