

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting December 14, 2017 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson	OTHERS PRESENT: R. Kingan	N. Van Wyhe
L. Duff	J. Steele	R. Gemar
S. Wilson	T. Stiens	
	J. Surwald	

ORAL COMMENTS

R. Gemar gave a brief overview of the 2016/2017 Financial Statements/Audit as compiled by Bennett, Weber & Hermstad, LLP.

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Warranty period has expired. 1 MG Elevated Tank/Chlorination Facility – Warranty period has expired; warranty extended for coating and drain leak only. Existing Chlorination Improvements Project – Nothing new to report.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Regular Meeting of November 9, 2017. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by L. Duff and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by L. Duff to approve the checks and warrants, with the exception of the check and warrant for Don’s SuperMarket, Inc. Motion passed unanimously.

A motion was made by S. Wilson and seconded by J. Johnson to approve the check and warrant for Don’s SuperMarket, Inc. Motion passed unanimously with L. Duff abstaining.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Flushed tank/refilled (2nd time); Worked on road around lagoon; Added degreaser at several locations; Rasmussen adjusted RJ-8 Well Hz; Worked w/HDR on Department of Revenue compliance documentation; Replaced UPS at Effluent; and repaired curb stop on Sheridan and two (2) meters.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve 2016/2017 Financial Statements/Audit

A motion was made by L. Duff and seconded by S. Wilson to approve the 2016/2017 Financial Statements as prepared by Bennett, Weber & Hermstad, LLP. Motion passed unanimously.

Approve Master Agreement - HDR Engineering, Inc.

A motion was made by S. Wilson and seconded by L. Duff to approve the Master Agreement for Misc. Services and Projects with HDR Engineering, Inc. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held January 11, 2018 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by L. Duff and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:30 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman