

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting September 14, 2017 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson                      OTHERS PRESENT: R. Kingan                      N. Van Wyhe  
                  J. Dooley    J. Steele  
                  L. Duff    J. Surwald  
                  S. Grose  
                  S. Wilson

**ORAL COMMENTS**

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Nothing new to report. 1 MG Elevated Tank/Chlorination Facility – Setting up inspection w/Landmark. Existing Chlorination Improvements Project – Additional comments received; responses submitted; possibly bid after the first of the year. Miscellaneous Projects – GIS databases updated.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by S. Grose and seconded by J. Dooley to approve the minutes of the Regular Meeting of August 10, 2017. Motion passed unanimously.

**REPORTS**

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Wilson and seconded by S. Grose to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by L. Duff and seconded by J. Dooley to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and S. Wilson abstaining.

**OPERATORS’ REPORT**

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Started cleaning sewer lines; Took sewer truck to Gillette for recall work; Pulled mixer from Pond III; Repaired aerator airline; Relocated Pond II aerator; Raised manhole at Ag Complex; Repaired leak in trailer park and curb stops on Sandcreek and Willow Creek, and repaired one (1) meter.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

Review Water and Sewer Rates

After a brief review of water and sewer income compared to water and sewer costs, a motion was made by J. Dooley and seconded by S. Grose to leave the water rates as they are, but to increase the 3/4” sewer rate from \$23.00/month to \$24.00/month beginning with the January 2018 billing. All larger size service rates will be increased by approximately the same percentage (5%) as the 3/4” sewer rate increase. Motion passed unanimously.

**ANNOUNCEMENTS**

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held October 12, 2017 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by L. Duff and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:03 p.m.

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Juli Surwald, Clerk

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Joseph W. Johnson, Chairman