

STATE OF WYOMING) **WRIGHT WATER & SEWER DISTRICT**
) ss. **MINUTES**
 COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting July 13, 2017 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Dooley OTHERS PRESENT: R. Kingan N. Van Wyhe
 L. Duff J. Steele
 S. Wilson T. Stiens
 L. Strohschein
 J. Surwald

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Weston Engineering has been contacted to check for a possible leak or hole in the pump. Existing Chlorination Improvements Project - Comments received from DEQ.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by L. Duff to approve the minutes of the Regular Meeting of June 8, 2017. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation (2), Income/Expense (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by L. Duff and seconded by S. Wilson to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by L. Duff and seconded by S. Wilson to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Wilson and seconded by J. Dooley to approve the check and warrant for Don’s SuperMarket, Inc. Motion passed unanimously with L. Duff abstaining.

A motion was made by L. Duff and seconded by J. Dooley to approve the check and warrant for Rasmussen Electric, Inc. Motion passed unanimously with S. Wilson abstaining.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Submitted Consumer Confidence Report to EPA; Summer hires checking curb stops and valves; Painted doors at several well locations; Repaired electrical box at Pond I; Replaced RJ-7 hammer valve; Repaired curb stop on Sandcreek; and repaired (1) meter.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Public Records Policy

Discussion was held concerning the need to form a Public Records Policy. Suggestions were made by those in attendance, as well as written input from the District’s attorney, D. Lesley. This item of business was tabled. No action was taken.

ANNOUNCEMENTS

There will be a Public Hearing and Special Meeting July 20, 2017 at 8:00 p.m. at the District Office

to approve the final budget for 2017/2018, as well as to approve a Public Records Policy.

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held August 10, 2017 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by L. Duff and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:30 p.m.

Juli Surwald, Clerk

Justin Dooley, Vice Chairman