

WRIGHT WATER AND SEWER DISTRICT

Application Checklist

The following is a checklist and explanation on the procedure for new water and sewer installation within the Wright Water and Sewer District.

- Construction drawings, specifications, and design report are submitted to the WWSD for their engineer to review.
- Once drawings, specifications, and design report are accepted, the Campbell County Public Works Application for Permit to Construct is filled out with the Wright Water and Sewer District listed as the owner of the project.
- The WWSD board will accept the application for permit to construct and sign as the owner of the project at one of their regular monthly meetings. The WWSD board meets the 2nd Thursday of every month at 7:30 pm. It is the responsibility of the applicant to call one week prior to the regular scheduled meeting to be placed on the agenda.
- The applicant will then submit the application for permit to construct, a copy of the WWSD board meeting minutes approving the application, and any other necessary items to Campbell County.
- The applicant will then obtain the DEQ permit from Campbell County for collection, distribution, and transmission. A WYDEQ permit is required for treatment.
- Obtain any other necessary permits from the Town of Wright or Campbell County.
- The applicant will pay all necessary tap fees to the WWSD.
- The applicant will notify the WWSD when construction begins.
- The WWSD will periodically inspect the construction process.
- All live taps will be performed and/or supervised by the WWSD personnel.
- Once construction is complete, testing as per Wyoming Public Works Standard Specifications, 2001 Edition will be performed.
- The applicant will provide the WWSD board with a two-year warranty and all necessary lien waivers. (example warranty attached)
- The WWSD will accept the applicants project at one of their regular monthly meetings. The warranty will start from the date of final acceptance from the WWSD board.