

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting October 13, 2016 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan N. Van Wyhe
 J. Dooley J. Steele K. Couch
 L. Duff L. Strohschein
 S. Grose J. Surwald
 R. Rasmussen

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Received written approval to run pump w/o level sensor; offered deduction if sensor is not replaced. 1 MG Elevated Tank/Chlorination Facility – Landmark completed work to fill and test tank; chlorination system started up and is partially functional; several leaks detected for repair by Landmark. South Loop Waterline - Nothing new to report. Existing Chlorination Improvements Project – Started preliminary design. WWDC Amendment – Started process to add RJ-8 Well to agreement.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Grose and seconded by J. Dooley to approve the minutes of the Regular Meeting of September 8, 2016. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by L. Duff and seconded by S. Grose to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by J. Dooley and seconded by R. Rasmussen to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and R. Rasmussen abstaining.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; LS attended class in Cheyenne; Cleaned wet well; Passed fire system inspection; Took sample at Tank for bacteria testing (passed): Filled new Tank and put on-line; Flushed and checked fire hydrants; Fixed RJ-7 waterline valves; Repaired two (2) leaks in the trailer park and one (1) on RJ-9 waterline; Repaired curb stop on Noonan; and repaired one (1) meter.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Turn-Key Technologies Proposal

Following a PowerPoint presentation from K. Couch outlining the requested tasks, a motion was made by S. Grose and seconded by R. Rasmussen to move forward with Phase 1, adding the website upgrade to Phase 1. Motion passed unanimously.

Approve RJ-7 Chlorination Building Change Order #4 – Hladky Construction, Inc.

A motion was made by L. Duff and seconded by J. Dooley to approve the RJ-7 Chlorination Building Change Order #4 (attached), increasing the contract by \$3,068.68 to add automatic shut valves when the emergency button is pushed. Motion passed unanimously with R. Rasmussen abstaining.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held November 10, 2016 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by R. Rasmussen and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 8:57 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman