

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting November 10, 2016 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson	OTHERS PRESENT: R. Kingan	J. Starck
S. Grose	L. Strohschein	K. Couch
R. Rasmussen	J. Surwald	S. Edwards

ORAL COMMENTS

K. Couch, representing Turn-Key Technologies, gave the Board an overview of the progress made on the upgrades, as well as an updated timeline for the projects.

S. Edwards gave a brief overview of the 2015/2016 Financial Statements/Audit as compiled by Bennett, Weber & Hermstad, LLP.

J. Starck updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Received refund check for faulty sensor; air lines will be pulled and gauges provided to check well levels. 1 MG Elevated Tank/Chlorination Facility – Landmark repaired leaks and installed drain valve; HVAC system passed inspection; chlorination system up and running; door locks and surface compaction not yet completed. Existing Chlorination Improvements Project – Nothing new to report. WWDC Amendment – Nothing new to report.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by R. Rasmussen and seconded by S. Grose to approve the minutes of the Regular Meeting of October 13, 2016. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Grose and seconded by R. Rasmussen to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by R. Rasmussen and seconded by S. Grose to approve the checks and warrants, with the exception of the check and warrant for Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Johnson to approve the check and warrant for Rasmussen Electric, Inc. Motion passed unanimously with R. Rasmussen abstaining.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed, as well as VOCs, SOCs, and IOCs; Worked w/contractors on drain pipe and S.C.A.D.A. system at new tank; Repaired hydrant and leaking valve on Hicks Road; and raised and cleaned three (3) valves on Commercial Drive.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve 2015/2016 Financial Statements/Audit

This item of business was tabled until the December meeting. No action was taken.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held December 8, 2016 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by R. Rasmussen and seconded by S. Grose to adjourn. Motion passed unanimously. The meeting adjourned at 8:40 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman