

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting November 12, 2015 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson	OTHERS PRESENT: R. Kingan	N. Van Wyhe
J. Dooley	W. Smith	S. Edwards
L. Duff	J. Steele	H. Pridgeon
S. Grose	L. Strohschein	
R. Rasmussen	J. Surwald	

ORAL COMMENTS

J. Surwald introduced W. Smith as the new office assistant, who started training with the District on October 30th.

S. Edwards gave a brief overview of the 2014/2015 Financial Statements as compiled by Bennett, Weber & Hermstad, LLP.

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Work continues on submittals; project underway within two (2) days. 1 MG Elevated Tank/Chlorination Facility – Issues with floor quality resolved; Substantial Completion scheduled for November 23rd. South Loop Waterline - Nothing new to report. RJ-8/RJ-9 Transmission Lines – Record drawings submitted for Quality Control review. Existing Chlorination Improvements Project – Nothing new to report. WWDC Royalty Agreement – Nothing new to report.

H. Pridgeon was present to give the Board a brief explanation of the construction project on the north side of Highway 59 and a heads up to the possibility of needing an existing waterline lowered on his property. No action was taken.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by R. Rasmussen and seconded by J. Dooley to approve the minutes of the Regular Meeting of October 8, 2015. Motion passed unanimously.

A motion was made by L. Duff and seconded by J. Dooley to approve the minutes of the Special Business Meeting of October 15, 2015. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board's review. A motion was made by S. Grose and seconded by R. Rasmussen to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by J. Dooley and seconded by R. Rasmussen to approve the checks and warrants, with the exception of the checks and warrants for Don's SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don's SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and R. Rasmussen abstaining.

OPERATORS' REPORT

R. Kingan gave the operators' report for the past month citing the following specifics: Water/sewer samples passed; Effluent reading too high; JS and LS attended class in Casper; Observed

contractor's work on sewer plug at Library and waterline at new tank; Worked on sewer truck specs, as well as Beneficial Use forms (w/HDR); Repaired hydrant at Shop, water leak on Willow Creek, and sewer leak on Prospector; Repaired, upgraded, and/or replaced four (4) meters; and added one (1) new connection to the water and/or sewer system.

UNFINISHED BUSINESS

Review Water Rates

A motion was made by R. Rasmussen and seconded by S. Grose to leave the rate at \$25.00/month for "Domestic Water Outside of District Limits", but decrease the gallons allowed to 6,000 gallons/month beginning with the January 2016 billing cycle.

NEW BUSINESS

Approve 2014/2015 Financial Statements/Audit

A motion was made by R. Rasmussen and seconded by J. Dooley to approve the 2014/2015 Financial Statements as prepared by Bennett, Weber & Hermstad, LLP. Motion passed unanimously.

Delinquent Bulk Water Bills

After a brief discussion, a motion was made by S. Grose and seconded by L. Duff to begin collection proceedings with Collection Professionals on both Bulldog Energy Corp and Lee Energy Services, as no payments have been made with the District's collection attempts. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be December 10, 2015 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by L. Duff and seconded by R. Rasmussen to adjourn. Motion passed unanimously. The meeting adjourned at 8:40 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman