

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting May 12, 2016 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: R. Kingan N. Van Wyhe
 J. Dooley J. Steele
 L. Duff L. Strohschein
 R. Rasmussen J. Surwald

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Work is complete except for fence; final start up is scheduled for next week. 1 MG Elevated Tank/Chlorination Facility – Most of the equipment has been delivered; working on interior walls; core holes in pedestal scheduled for next week. South Loop Waterline – Waiting for DEQ permit. Meter Replacement/Upgrades Project - Completed a walk through; detected rust on pipe fittings. Existing Chlorination Improvements Project – Neither DEQ nor WWDC recommend funding. WWDC Royalty Agreement – Will schedule a meeting w/B. Clerkin (WWDC) to discuss changes.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by L. Duff and seconded by J. Dooley to approve the minutes of the Regular Meeting of April 14, 2016. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by R. Rasmussen and seconded by L. Duff to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by R. Rasmussen and seconded by J. Dooley to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by J. Dooley and seconded by J. Johnson to approve the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and R. Rasmussen abstaining.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Conducted interviews for summer hires; RK and JS attended Spring Conference in Casper; Put ad in paper concerning Fats, Oils & Grease (FOG); Updated MSDS manuals; Replaced vent at Generator Building; Rebuilt air release at Lift Station; Put mixer in Pond III; Took delivery of pipe for South Loop project; Started up RJ-8 Well and flushed lines; Hladky started Chlorinator Building project; One (1) location left for backflow testing; and repaired one (1) meter.

UNFINISHED BUSINESS

Approve 2016/2017 Budget

After a brief explanation of budget changes, a motion was made by L. Duff and seconded by J. Dooley to approve the proposed 2016/2017 budget. Motion passed unanimously.

NEW BUSINESS

Approve Mill Levy

A motion was made by J. Dooley and seconded by R. Rasmussen to request an eight (8) Mill Levy from the county for the 2016 taxes. Motion passed unanimously.

Election of Officers

A motion was made by R. Rasmussen and seconded by J. Dooley to re-elect J. Johnson as Chairman. Motion passed unanimously.

A motion was made by R. Rasmussen and seconded by L. Duff to nominate J. Dooley for Vice Chairman. A motion was made by J. Dooley and seconded by R. Rasmussen to nominate L. Duff for Vice Chairman. By show of hands, J. Dooley was re-elected as Vice Chairman by a vote of three (3) to one (1).

A motion was made by L. Duff and seconded by J. Dooley to elect S. Grose as Secretary/Treasurer. Motion passed unanimously.

Approve RJ-7 Chlorination Building Change Order #1 – Hladky Construction, Inc.

A motion was made by J. Dooley and seconded by L. Duff to approve the RJ-7 Chlorination Building Change Order #1 (attached), decreasing the contract by \$1,590.00 by changing the pipe originally specified to Schedule 80. Motion passed unanimously with R. Rasmussen abstaining.

Approve Ground Penetrating Radar Systems Contract

A motion was made by R. Rasmussen and seconded by J. Dooley to approve the Ground Penetrating Radar Systems contract for concrete analysis. Motion passed unanimously.

Employee Cost of Living Adjustment

This item of business was postponed until next month. No action was taken.

At 8:34 p.m. the Board of Directors adjourned to executive session to discuss personnel issues. The regular meeting reconvened at 8:58 p.m. No action was taken.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held June 9, 2016 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by R. Rasmussen and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 8:59 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman