

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting March 9, 2017 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: J. Steele N. Van Wyhe
 J. Dooley J. Gerler
 L. Duff L. Strohschein
 S. Grose J. Surwald
 R. Rasmussen

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – DRM to repair small leak in pumphouse. 1 MG Elevated Tank/Chlorination Facility – Nothing new to report. Existing Chlorination Improvements Project – Reviewed 50% drawings; 90% drawings will be provided by end of March for April submittal to DEQ; project to be bid in June; plan to demo old tank and chlorinator building. WWDC Amendment #3 – Amendment sent to Attorney General’s office for signatures.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by L. Duff and seconded by S. Grose to approve the minutes of the Regular Meeting of February 9, 2017. Motion passed unanimously.

REPORTS

The Operating Summary was presented for the Board’s review. A motion was made by S. Grose and seconded by J. Dooley to accept the report as presented. Motion passed unanimously. The Bank Reconciliation, Income/Expense Report, Balance Sheet, and Profit & Loss/Budget vs. Actual Report will be completed and accepted after February’s interest is posted to the WYO-STAR account.

CHECKS AND WARRANTS

A motion was made by R. Rasmussen and seconded by S. Grose to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and R. Rasmussen abstaining.

OPERATORS’ REPORT

J. Steele gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Met w/HDR on old Chlorinator improvements; Worked on sewer truck; Compiled inventories as requested; Worked on budget as well as Emergency Response Plan for EPA; Replaced meter at Hicks loadout; Worked on roads at Noonan, water loadouts, and new tank; Backflow testing approx. 2/3 complete; Repaired curb stop on Levi Road and leak on Wright Blvd.; and repaired one (1) meter.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

2017/2018 Budget Worksheets

The first draft of the 2017/2018 Budget Worksheets was reviewed. No additional action was taken.

Appoint WY Rural Water Voting Delegates

A motion was made by S. Grose and seconded by R. Rasmussen to appoint R. Kingan as the District's voting delegate and J. Dooley as the alternate voting delegate to the annual Wyoming Association of Rural Water Systems meeting to be held in April. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held April 13, 2017 at 7:30 p.m. at the District Office.

WWSD Director Elections will be held May 2, 2017 from 2:00 p.m. to 7:00 p.m. at the Wright Town Hall.

ADJOURNMENT

With no further business to discuss, a motion was made by R. Rasmussen and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 8:05 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman