

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting December 8, 2016 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson OTHERS PRESENT: J. Steele N. Van Wyhe
 J. Dooley J. Gerler
 L. Duff L. Strohschein
 S. Grose J. Surwald
 R. Rasmussen

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Project is complete and under the 1-year warranty period. 1 MG Elevated Tank/Chlorination Facility – Final punch list has been compiled; Hawkins calibrating equipment for Chlorination Building; settlement issues will be addressed in the spring w/Landmark. Existing Chlorination Improvements Project – Researching various types of buildings; plan to re-grade site for better drainage. WWDC Amendment – Submitted to WWDC; won’t review/address until later in December.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Dooley and seconded by R. Rasmussen to approve the minutes of the Regular Meeting of November 10, 2016. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by R. Rasmussen and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by J. Dooley and seconded by R. Rasmussen to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and R. Rasmussen abstaining.

OPERATORS’ REPORT

J. Steele gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Worked w/contractors and inspectors on chlorination system at the new tank; Weston installed airline at RJ-8; Conducted interviews; Replaced diffuser at water loadout facility and air pumps at both Haycreek and RV Lift Stations; Detected a leak on Wright Blvd.; Repaired one (1) meter; and added one (1) new connection to the water and/or sewer system.

UNFINISHED BUSINESS

Approve 2015/2016 Financial Statements/Audit

A motion was made by S. Grose and seconded by L. Duff to approve the 2015/2016 Financial Statements as prepared by Bennett, Weber & Hermstad, LLP. Motion passed unanimously.

NEW BUSINESS

Approve 1 MG Elevated Tank Change Order #3 – Landmark Structures

A motion was made by J. Dooley and seconded by S. Grose to approve the 1 MG Elevated Tank Change Order #3 (attached), decreasing the contract by \$14,189.00 to adjust for the actual cost of the bond. Motion passed unanimously with R. Rasmussen abstaining.

Approve Certificate of Final Completion – Landmark Structures

A motion was made by S. Grose and seconded by J. Dooley to approve the Certificate of Final Completion for the 1 MG Elevated Tank Project. Motion passed unanimously with R. Rasmussen abstaining.

Approve Certificate of Final Completion – Hladky Construction, Inc.

A motion was made by J. Dooley and seconded by S. Grose to approve the Certificate of Final Completion for the RJ-7 Chlorination Building Project. Motion passed unanimously with R. Rasmussen abstaining.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held January 12, 2017 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by R. Rasmussen and seconded by J. Dooley to adjourn. Motion passed unanimously. The meeting adjourned at 7:52 p.m.

Juli Surwald, Clerk

Joseph W. Johnson, Chairman