

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
) MINUTES
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting December 10, 2015 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Dooley OTHERS PRESENT: R. Kingan N. Van Wyhe
 L. Duff J. Steele
 S. Grose J. Surwald

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse - Site graded and piping installed; work continues on submittals; waiting on building permit. 1 MG Elevated Tank/Chlorination Facility - Substantial Completion has been met; punch list compiled; work continues on retainage negotiations. RJ-8/RJ-9 Transmission Lines - Nothing new to report. Devon Energy Well - Working w/Devon to determine the potential impact on the District's wells.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by L. Duff and seconded by S. Grose to approve the minutes of the Regular Meeting of November 12, 2015. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board's review. A motion was made by L. Duff and seconded by S. Grose to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Grose and seconded by L. Duff to approve the checks and warrants, with the exception of the checks and warrants for Don's SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don's SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff abstaining.

OPERATORS' REPORT

R. Kingan gave the operators' report for the past month citing the following specifics: Water/sewer samples passed for the month; One (1) effluent reading too high (locked RV Dump Station); Completed WWDC rate survey; Hauled rock for parking lot and lagoon; Repaired flag pole cable and backhoe hose; Replaced cables at lift station, tubing at dechlorinator, and injector and valve at effluent chlorinator; Repaired curb stop on Highridge; Repaired, upgraded, and/or replaced last two (2) meters; and added one (1) new connection to the water and/or sewer system.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve 1 MG Elevated Tank Amendment #2 – HDR Engineering

A motion was made by S. Grose and seconded by L. Duff to approve the 1 MG Elevated Tank Amendment #2 (attached), increasing the contract by \$24,200.00 for the design of a fire suppression system, rebid of the chlorination facility, and the addition of generators to the project. Motion passed unanimously.

Approve Certificate of Substantial Completion – Landmark Structures

A motion was made by L. Duff and seconded by S. Grose to approve the Certificate of Substantial

Completion for the 1 MG Elevated Tank Project. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be January 14, 2016 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by S. Grose and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 8:04 p.m.

Juli Surwald, Clerk

Justin Dooley, Vice Chairman