

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting April 14, 2016 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson                      OTHERS PRESENT: R. Kingan                      N. Van Wyhe  
                  J. Dooley    M. Hatfield  
                  L. Duff    J. Steele  
                  S. Grose     J. Surwald  
                  R. Rasmussen

**ORAL COMMENTS**

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. RJ-8 Well Completion and Pumphouse – Pump has been set; grading and fencing within two (2) weeks; waiting on harmonic filter. 1 MG Elevated Tank/Chlorination Facility - Shop drawings for Chlorination Building approved; construction to begin upon arrival of materials. South Loop Waterline – Bid opening held; working w/County to obtain DEQ permit. WWDC Royalty Agreement – Updated water agreement amendment received from WWDC.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by L. Duff and seconded by R. Rasmussen to approve the minutes of the Regular Meeting of March 10, 2016. Motion passed unanimously.

**REPORTS**

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Grose and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by J. Dooley and seconded by S. Grose to approve the checks and warrants, with the exception of the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by J. Dooley to approve the checks and warrants for Don’s SuperMarket, Inc. and Rasmussen Electric, Inc. Motion passed unanimously with L. Duff and R. Rasmussen abstaining.

**OPERATORS’ REPORT**

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Replaced bathroom fan and RV force main valve; Raised drains on all well houses; Checked curb stops; Graded and seeded curb stops and leak sites as needed; R & B repaired windshield chips; Three (3) locations left for backflow testing; and repaired one (1) meter.

**UNFINISHED BUSINESS**

2016/2017 Budget Worksheets

Numbers are being put together for project carryovers. No additional action was taken.

**NEW BUSINESS**

Award Bid for Hwy. 59 South Loop Waterline Materials

Based upon the recommendation of HDR Engineering, a motion was made by S. Grose and seconded by R. Rasmussen to award the bid for the Hwy. 59 South Loop Waterline Materials to Dana Kepner Company for the amount of \$59,188.45. Motion passed unanimously.

**ANNOUNCEMENTS**

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held

May 12, 2016 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by R. Rasmussen and seconded by S. Grose to adjourn. Motion passed unanimously. The meeting adjourned at 7:55 p.m.

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Juli Surwald, Clerk

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Joseph W. Johnson, Chairman