

STATE OF WYOMING)
) **WRIGHT WATER & SEWER DISTRICT**
) **ss. MINUTES**
COUNTY OF CAMPBELL)

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting March 8, 2018 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson	OTHERS PRESENT: R. Kingan	N. Van Wyhe
J. Dooley	J. DePoorter	M. Davis
S. Wilson	J. Steele	J. Starck
	T. Stiens	
	L. Strohschein	

ORAL COMMENTS

M. Davis (214 Yellowstone) was present to ask the District to consider crediting the February sewer surcharge due to a water leak. This item was added to New Business.

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. 1 MG Elevated Tank/Chlorination Facility – Looking into the possibility of a different contractor doing the coating. Existing Chlorination Improvements Project – Notice of Award issued; met with Fire Marshal, JR Civil, and their coating subcontractor, Black Water Environmental; shop drawings to be submitted between now and June.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of February 8, 2018. Motion passed unanimously.

A motion was made by J. Dooley and seconded by S. Wilson to approve the minutes of the Special Business Meeting of February 22, 2018. Motion passed unanimously.

A motion was made by J. Dooley and seconded by S. Wilson to approve the minutes of the Executive Session of February 22, 2018. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by S. Grose and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by J. Dooley to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Replaced meter at RJ-3 Well and valves at Brittney loadout; Worked on snow removal several times; All but 15 locations completed on backflow testing; JD and TS attended class in Gillette; and repaired one (1) meter.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve Sewer Surcharge Credit – M. Davis

After a brief discussion, a motion was made by J. Dooley and seconded by S. Wilson to credit M. Davis’ account for the sewer surcharge from the February billing. Motion passed unanimously.

2018/2019 Budget Worksheets

The first draft of the 2018/2019 Budget Worksheets was reviewed. No additional action was taken.

Appoint WY Rural Water Voting Delegate

A motion was made by J. Dooley and seconded by S. Wilson to appoint R. Kingan as the District's voting delegate at the annual Wyoming Association of Rural Water Systems meeting to be held in April. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held April 12, 2018 at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:03 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman