

STATE OF WYOMING)
) **ss.** **WRIGHT WATER & SEWER DISTRICT**
COUNTY OF CAMPBELL) **MINUTES**

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting June 14, 2018 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson **OTHERS PRESENT:** R. Kingan N. Van Wyhe
 J. Dooley J. DePoorter
 S. Grose J. Steele
 S. Wilson

ORAL COMMENTS

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. 1 MG Elevated Tank/Chlorination Facility – Landmark finished coating repairs and repaired leak; will return to repair vent. Existing Chlorination Improvements Project – All shop drawings submitted; several to be re-submitted; plan to TV line after valve leak is repaired.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by S. Wilson and seconded by J. Dooley to approve the minutes of the Regular Business Meeting of May 10, 2018. Motion passed unanimously.

REPORTS

The Operating Summary, Bank Reconciliation Report (2), Income/Expense Report (2), Balance Sheet (2), and Profit & Loss/Budget vs. Actual Report (2) were presented for the Board’s review. A motion was made by S. Grose and seconded by J. Dooley to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by S. Wilson and seconded by S. Grose to approve the checks and warrants. Motion passed unanimously.

OPERATORS’ REPORT

R. Kingan gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Replaced meter at Brittney loadout and battery at RV Lift Station; Checking and marking curb stops throughout town; Repaired leak at the corner of Story and Hwy. 59; Greased pond aerators; and repaired three (3) meters.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Approve Existing Chlorination Improvements Change Order #1 – JR Civil

A motion was made by S. Grose and seconded by J. Dooley to approve the Existing Chlorination Improvements Change Order #1 (attached), changing the Force Account by \$14,675.13 to abandon existing pipe and install a flushing hydrant. Motion passed unanimously.

ANNOUNCEMENTS

The next Regular Business Meeting of the Wright Water & Sewer District Board of Directors will be held July 12, 2018 at 7:30 p.m. at the District Office.

There will be a Public Hearing and Special Business Meeting July 19, 2018 at 8:00 p.m. at the District Office to approve the final budget for 2018/2019.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Grose to

adjourn. Motion passed unanimously. The meeting adjourned at 8:00 p.m.

Juli DePoorter, Clerk

Joseph W. Johnson, Chairman