

STATE OF WYOMING )  
 ) ss. WRIGHT WATER & SEWER DISTRICT  
 ) MINUTES  
COUNTY OF CAMPBELL )

The Board of Directors of the Wright Water & Sewer District held their Regular Meeting November 9, 2017 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: J. Johnson                      OTHERS PRESENT: J. Steele                      N. Van Wyhe  
                  L. Duff    J. Surwald  
                  S. Grose  
                  S. Wilson

**ORAL COMMENTS**

N. Van Wyhe updated the Board on various HDR projects not covered under either Unfinished or New Business. 1 MG Elevated Tank/Chlorination Facility – Landmark will return in the spring or summer to finish repairs, dependent upon when the Chlorination Improvements are completed. Existing Chlorination Improvements Project – Permit in Cheyenne awaiting signatures.

**WRITTEN COMMENTS**

There were no Written Comments.

**MINUTES**

A motion was made by L. Duff and seconded by S. Grose to approve the minutes of the Regular Meeting of October 12, 2017. Motion passed unanimously.

**REPORTS**

The Operating Summary, Bank Reconciliation, Income/Expense, Balance Sheet, and Profit & Loss/Budget vs. Actual Report were presented for the Board’s review. A motion was made by S. Wilson and seconded by L. Duff to accept the reports as presented. Motion passed unanimously.

**CHECKS AND WARRANTS**

A motion was made by S. Grose and seconded by S. Wilson to approve the checks and warrants, with the exception of the check and warrant for Don’s SuperMarket, Inc. Motion passed unanimously.

A motion was made by S. Grose and seconded by S. Wilson to approve the check and warrant for Don’s SuperMarket, Inc. Motion passed unanimously with L. Duff abstaining.

**OPERATORS’ REPORT**

J. Steele gave the operators’ report for the past month citing the following specifics: Water/sewer and effluent samples passed; Changed belts on Lift Station pump; Worked on new tank (chlorine analyzer, walls, doors, flushed tank/refilled); Sealed up Brittney loadout and office gutters; Repaired aerator air hose; Flushed hydrants; Sewer camera demoed by Dawson; and JS attended class in Casper.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

There was no New Business.

**ANNOUNCEMENTS**

The next Regular Meeting of the Wright Water & Sewer District Board of Directors will be held December 14, 2017 at 7:30 p.m. at the District Office.

**ADJOURNMENT**

With no further business to discuss, a motion was made by S. Grose and seconded by L. Duff to adjourn. Motion passed unanimously. The meeting adjourned at 7:57 p.m.

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Juli Surwald, Clerk

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Joseph W. Johnson, Chairman